

CITY OF MOUND MISSION STATEMENT: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

A G E N D A

MOUND CITY COUNCIL REGULAR MEETING

**TUESDAY, OCTOBER 28, 2025 - 6:00 PM
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

**Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer dissenting comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further support from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

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|-----|---|--------------------------|
| 4. | <u>*Consent Agenda</u> | <u>Page</u> |
| *A. | Approve payment of claims | 2662-2687 |
| *B. | Approve minutes: October 14, 2025 City Council Regular Meeting | 2688-2693 |
| *C. | Approve Resolution 25-86: approving permits for 2025 Mound Tree Lighting on Thursday, November 20, 2025 and waive fees due to public purpose of gathering | 2694-2705
2696 |
| *D. | Pay Request No. 1 in the amount of \$128,224.45 to Pember Companies for the Lost Lake Commons Phase 2 Improvements; City Project No. PW-25-10 | 2706-2709 |
| *E. | Pay Request No. 4 and Final in the amount of \$7,216.22 to Widmer Construction For the Water Treatment Infrastructure Improvements – Phase 1 from July 12, 2025 through August 18, 2025 | 2710-2723 |
| *F. | Pay Request No. 3 and Final in the amount of \$3,340.99 to Create Construction for the 2025 Downtown Sidewalks Project Group 3, PW-25-08 | 2724-2728 |
| *G. | Pay Request No. 6 and Final in the amount of \$3,320.85 to Create Construction for the 2025 Downtown Sidewalks Project Group 2, PW-24-08 | 2729-2736 |

ROLL CALL VOTE TO APPROVE CONSENT AGENDA

5. Comments and suggestions from citizens present on any item not on the agenda.
**If you are bringing an item to the attention of the Mayor and Council, please state your first and*

PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.

last name, and address for the record. (Please limit your comments to 3 minutes)

- | | | |
|-----|---|--------------------------|
| 6. | Presentation by Marge Beard, Three Rivers Park District 1 Commissioner | 2737-2748 |
| 7. | Council Introduction - Presentation of concept plan from Max Bitterman, on behalf of The Dog Wellness Club, for reuse of the building and property at 4851 Shoreline Drive to develop a facility to provide dog day care, boarding, and training with indoor and outdoor spaces | 2749-2759 |
| 8. | Mound Business Pole Concepts | |
| 9. | MS4 Presentation | 2760-2782 |
| 10. | Centennial Building Facility Study | 2783-2800 |
| 11. | Review/discussion action on Resolution No. 25-87 amending a policy on appointments reappointments to advisory commissions | 2801-2805
2802 |
| 12. | Comments/Reports from Council members
Council Member Pugh
Council Member McEnaney
Council Member Castellano
Council Member Herrick
Mayor Holt | |
| 13. | <u>Information/Miscellaneous</u> | |
| | A. Comments/Reports from City Manager | |
| | B. Reports: Fire – September 2025 | 2806-2807 |
| | C. Minutes: | |
| | D. Correspondence: | |
| 14. | Adjourn | |

COUNCIL BRIEFING

Tuesday, October 28, 2025

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](#)

***** All Meetings at City Council Chambers, Centennial Building *****

Upcoming Meetings Schedule:

October 28 – City Council Regular Meeting, 6:00 PM

November 12 – City Council Regular Meeting. 6:00 PM

November 25 – City Council Regular Meeting. 6:00 PM

December 9 – City Council Regular Meeting. 6:00 PM

Events and Activities:

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](#)

Like and follow City of Mound Facebook [link goes here]

City Offices:

Closed Tuesday, November 11, 2025 for Veterans Day

Closed Thursday, November 27, 2025 for Thanksgiving Day

Closed Friday, November 28, 2025 for Thanksgiving Day

Closed Wednesday, December 24, 2025 for Christmas Eve

Closed Thursday, December 25, 2025 for Christmas Day

Closed Wednesday, December 31, 2025 for New Years Eve

Closed Thursday, January 1, 2026 for New Years Day

City Official's Absences

Please notify the City Manager in advance of an absence.

Inquire in advance, please.....

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

2025 City of Mound Claims 10-28-25

YEAR	BATCH NAME	DOLLAR AMOUNT	
2025	BOLT#7-2025	\$	59,388.68
2025	HOISINGTONSEPT25	\$	2,148.75
2025	HOFFBARRYSEPT25	\$	14,584.00
2025	UBREFUNDSSEPT25	\$	1,410.30
2025	102125CITYMAN	\$	74,550.90
2025	102825CITY	\$	185,908.36

TOTAL CLAIMS	\$	337,990.99
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Payments

Current Period: October 2025

Payments Batch BOLT#7-2025		\$59,388.68			
Refer	3063 BOLTON AND MENK, INCORPORA -				
Cash Payment	E 101-43100-300 Professional Svcs	GENERAL ENGINEERING SVCS AUG 2 THRU AUG 29, 2025			\$1,916.06
Invoice 0374933	9/26/2025				
Cash Payment	E 602-49450-300 Professional Svcs	GENERAL ENGINEERING SVCS AUG 2 THRU AUG 29, 2025			\$1,916.06
Invoice 0374933	9/26/2025				
Cash Payment	E 601-49400-300 Professional Svcs	GENERAL ENGINEERING SVCS AUG 2 THRU AUG 29, 2025			\$1,916.06
Invoice 0374933	9/26/2025				
Cash Payment	E 101-43100-300 Professional Svcs	WCA ADMINISTRATION ENGINEERING SVCS AUG 2 THRU AUG 29, 2025			\$87.50
Invoice 0374940	9/26/2025				
Transaction Date	10/22/2025	U.S. Bank 10100 10100	Total		\$5,835.68
Refer	3065 BOLTON AND MENK, INCORPORA -				
Cash Payment	E 602-49450-500 Capital Outlay FA	2024 MANHOLE REHAB PROJ- PW 24-05 ENG SVCS AUG 2 THRU AUG 29, 2025			\$580.62
Invoice 0374929	9/26/2025	Project PW2405			
Cash Payment	E 602-49450-500 Capital Outlay FA	2024 LIFT STATION- SUNSET LS A3 IMPROV PROJ PW 24-03 ENG SVCS AUG 2 THRU AUG 29, 2025			\$671.84
Invoice 0374928	9/26/2025	Project PW2403			
Transaction Date	10/22/2025	U.S. Bank 10100 10100	Total		\$1,252.46
Refer	3036 BOLTON AND MENK, INCORPORA -				
Cash Payment	E 475-46386-300 Professional Svcs	2023 HARBOR DISTRICT PARK IMPROV PROJ PW 23-09 ENG SVCS AUG 2 THRU AUG 29, 2025			\$238.00
Invoice 0374943	9/26/2025	Project PW2309			
Transaction Date	10/22/2025	U.S. Bank 10100 10100	Total		\$238.00
Refer	3034 BOLTON AND MENK, INCORPORA -				
Cash Payment	E 427-43121-440 Other Contractual Servic	2025 CRACK SEAL PROJ PW 25-06 ENG SVCS AUG 2 THRU AUG 29, 2025			\$428.97
Invoice 0374930	9/26/2025	Project PW2506			
Cash Payment	E 427-43121-440 Other Contractual Servic	2025 SEALCOAT PROJ PW 25-07 ENG SVCS AUG 2 THRU AUG 29, 2025			\$428.98
Invoice 0374930	9/26/2025	Project PW2507			
Transaction Date	10/20/2025	U.S. Bank 10100 10100	Total		\$857.95
Refer	3037 BOLTON AND MENK, INCORPORA -				
Cash Payment	E 602-49450-500 Capital Outlay FA	2025 LIFT STATION C-4 WOODLAND IMPROV PROJ PW 25-03 ENG SVCS AUG 2 THRU AUG 29, 2025			\$1,094.95
Invoice 0374936	9/26/2025	Project PW2503			
Cash Payment	E 401-43122-303 Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV FAIRVIEW TO SETON - PROJ PW 25-08 ENG SVCS AUG 2 THRU AUG 29, 2025			\$348.50
Invoice 0374932	9/26/2025	Project PW2508			
Cash Payment	E 401-43123-303 Engineering Fees	2025 COUNTY RD 15 SIDEWALK IMPROV PROJ BELMONT TO FAIRVIEW PW 25-09 ENG SVCS AUG 2 THRU AUG 29, 2025			\$389.00
Invoice 0374931	9/26/2025	Project PW2509			

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Payments

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Cash Payment	E 401-43120-303	Engineering Fees	2025 STREET RECONSTRUCTION IMPROV - PROJ PW 25-01 ENG SVCS AUG 2 THRU AUG 29, 2025				\$27,094.29
Invoice 0374939		9/26/2025			Project PW2501		
Cash Payment	E 401-43121-303	Engineering Fees	2025 STREET MILL & OVERLAY IMPROV PROJ PW 25-02 ENG SVCS AUG 2 THRU AUG 29, 2025				\$9,696.73
Invoice 0374937		9/26/2025			Project PW2502		
Cash Payment	E 404-45200-303	Engineering Fees	2025 LOST LAKE COMMONS PARK PHASE 2- PW 25-10 ENG SVCS AUG 2 THRU AUG 29, 2025				\$10,252.07
Invoice 0374944		9/26/2025			Project PW2510		
Cash Payment	E 101-41910-300	Professional Svcs	2025 FACILITY NEEDS STUDY -CENTENNIAL BLDG REVIEW ENG SVCS AUG 2 THRU AUG 29, 2025				\$1,569.05
Invoice 0374941		9/26/2025					
Transaction Date	10/20/2025		U.S. Bank 10100	10100		Total	\$50,444.59
Refer	3038 BOLTON AND MENK, INCORPORA						
Cash Payment	E 101-43100-300	Professional Svcs	GIS UPDATES ENG SVC AUG 2 THRU AUG 29, 2025				\$253.34
Invoice 0374935		9/26/2025					
Cash Payment	E 601-49400-300	Professional Svcs	GIS UPDATES ENG SVC AUG 2 THRU AUG 29, 2025				\$253.33
Invoice 0374935		9/26/2025					
Cash Payment	E 602-49450-300	Professional Svcs	GIS UPDATES ENG SVC AUG 2 THRU AUG 29, 2025				\$253.33
Invoice 0374935		9/26/2025					
Transaction Date	10/20/2025		U.S. Bank 10100	10100		Total	\$760.00

Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$3,825.95
401 GENERAL CAPITAL PROJECTS		\$37,528.52
404 COMMUNITY INVESTMENT RESERVE		\$10,252.07
427 STREET MAINTENANCE		\$857.95
475 TIF 1-3 Mound Harbor Renaissan		\$238.00
601 WATER FUND		\$2,169.39
602 SEWER FUND		\$4,516.80
		\$59,388.68

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$59,388.68
Total	\$59,388.68

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Payments

Current Period: October 2025

Payments Batch HOISINGTONSEPT25		\$2,148.75	
Refer	3061 HOISINGTON KOEGLER GROUP, I		
Cash Payment	E 101-42400-300 Professional Svcs	PLANNING SVCS JULY 2025- INQUIRIES, MEETINGS	\$417.50
Invoice 020-002-72	8/14/2025		
Cash Payment	E 101-42400-300 Professional Svcs	CODE UPDATES PLANNING SVCS JULY 2025	\$41.25
Invoice 020-002-72	8/14/2025		
Cash Payment	G 101-23509 2079 COMMERCE WESTO	2079 COMMERCE BLVD- WESTONKA LIBRARY NEW CONSTRUCTION0- REVIEW BUILDING PERMIT- PLANNING SVCS JULY 2025	\$206.25
Invoice 020-002-73	8/14/2025		
Cash Payment	G 101-23517 LAKE MINNETONKA FLAT	2420 COMMERCE MTKA FLATS CONDO NEW CONSTRUCTION PROJECT- DISCUSS CIC PLATTING & APPROACH W/ CITY STAFF- PLANNING SVCS JULY 2025	\$206.25
Invoice 020-002-74	8/14/2025		
Cash Payment	G 101-23535 3343 WARNER LN VARIAN	3343 WARNER LN VARIANCE- COMPLETENESS REVIEW, INTERNAL TEAM COLLABORATION- PLANNING SVCS JULY 2025	\$127.50
Invoice 020-002-75	8/14/2025		
Transaction Date	10/20/2025	U.S. Bank 10100 10100	Total \$998.75
Refer	3062 HOISINGTON KOEGLER GROUP, I		
Cash Payment	E 101-42400-300 Professional Svcs	PLANNING SVCS SEPTEMBER 2025- DISCUSS OVERLAND & BARTLETT R-2 INQUIRIES, 2465 LOST LAKE RD BUILDING PERMIT REVIEW, MEETINGS	\$288.75
Invoice 020-002-78	10/10/2025		
Cash Payment	E 101-42400-300 Professional Svcs	2025 CODE UPDATES- ZONING UPDATES- PLANNING SVCS SEPTEMBER 2025	\$531.25
Invoice 020-002-78	10/10/2025		
Cash Payment	G 101-23509 2079 COMMERCE WESTO	2079 COMMERCE BLVD- WESTONKA LIBRARY NEW CONSTRUCTION0- PREPARE BUILDING PERMIT LETTER, REVIEW BUILDING HEIGHT- PLANNING SVCS SEPTEMBER 2025	\$247.50
Invoice 020-002-78	10/10/2025		
Cash Payment	G 101-23535 3343 WARNER LN VARIAN	3343 WARNER LN VARIANCE- BUILDING HEIGHT ANALYSIS- PLANNING SVCS SEPTEMBER 2025	\$82.50
Invoice 020-002-78	10/10/2025		
Transaction Date	10/20/2025	U.S. Bank 10100 10100	Total \$1,150.00

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$2,148.75
	\$2,148.75

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$2,148.75
Total	\$2,148.75

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Payments

Current Period: October 2025

Payments Batch HOFFBARRYSEPT25

\$14,584.00

Refer	3040 HOFF BARRY P.A.	-			
Cash Payment	G 101-26064	1765 JONES - STEVEN CH	1765 JONES LANE - REVIEW & REVISE SUMMARY REPORT, PHONE CONFERENCE WITH CITY STAFF - LEGAL SVCS SEPT 2025		\$142.50
Invoice 19045	10/1/2025				
Cash Payment	G 101-23523	LAKE MINNETONKA FLAT	LAKE MTKA FLATS CONDO PROJECT - EMAILS & PHONE CONFERENCE TO & FROM CITY STAFF RE: LMCD PERMIT, REVIEW LAW & PERMIT MATERIALS, REVISE LMCD PERMIT STATEMENT, CORRESPONDENCE RE: TITLE WORK & PLAT, DRAFT PLAT OPINION -LEGAL SVCS SEPT 2025		\$1,596.00
Invoice 19043	10/1/2025				
Cash Payment	G 101-23518	6639 BARTLETT DEVELOP	6639 BARTLETT BLVD HALSTEAD BAY ESTATES PROJECT - REVIEW IMPROVEMENT PETITION & LAW, PHONE CONFERENCE & EMAILS TO & FROM CITY STAFF - LEGAL SVCS SEPT 2025		\$142.50
Invoice 19044	10/1/2025				
Cash Payment	E 101-41600-316	Legal P & I	BAYWOOD SHORES DRIVE - PHONE CONFERENCE WITH CITY STAFF RE: PLANNING COMMISSION MEETING, REVIEW & REVISE RESOLUTION - LEGAL SVCS SEPT 2025		\$370.50
Invoice 19046	10/1/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$2,251.50
Refer	3039 HOFF BARRY P.A.	-			
Cash Payment	E 101-41600-300	Professional Srvs	REVIEW PHONE CONFERENCES, EMAILS WITH CITY MGR & PLANNING STAFF, REVIEW LAW, PREP FOR TEAMS MTG WITH STAFF, DRAFT MEMORANDUMS - LEGAL SVCS SEPT 2025		\$3,445.00
Invoice 19035	10/1/2025				
Cash Payment	E 101-41600-316	Legal P & I	REVIEW ZONING LETTER & DATA PRACTICE REQUEST, EMAILS TO & FROM STAFF- PLANNING DEPT LEGAL SVCS SEPT 2025		\$234.00
Invoice 19037	10/1/2025				
Cash Payment	G 101-23536	4805 ISLAND VIEW DR- PU	4805 ISLAND VIEW DR - PHONE CONFERENCE WITH CITY STAFF, REVIEW APPLICATION MATERIALS, REVIEW & REVISE RESOLUTION- LEGAL SVCS SEPT 2025		\$285.00
Invoice 19047	10/1/2025				
Cash Payment	G 101-23536	4805 ISLAND VIEW DR- PU	4805 ISLAND VIEW DR PUBLIC LANDS APPLICATION- REVIEW CORRESPONDENCE- LEGAL SVCS SEPT 2025		\$25.00
Invoice 19035	10/1/2025				
Cash Payment	G 101-23446	LIFESTYLE HOMES MOUN	LIFESTYLE HOMES/ ARTESSA MOUND HARBOR DEVELOPMENT- REVIEW PUNCHLIST DEMAND LETTER, REVIEW DEVELOPMENT DOCUMENTS - LEGAL SVCS SEPT 2025		\$171.00
Invoice 19042	10/1/2025				

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Cash Payment	E 101-41600-312	Legal Council	COUNCIL COMMUNICATIONS, COUNCIL INITIATED MATTERS, COUNCIL MEEETING RELATED ATTENDANCE, NOTICES ETC. LEGAL SVCS SEPT 2025	\$3,966.00
Invoice 19036	10/1/2025			
Cash Payment	E 101-41600-300	Professional Srvs	CITY DATA PRACTICE REQUEST- WILDHURST LN - REVIEW DATA REQUEST & WORK ON RESPONSE - LEGAL SVCS SEPTEMBER 2025	\$1,677.00
Invoice 19038	10/1/2025			
Cash Payment	E 101-41600-300	Professional Srvs	XCEL ENERGY FRANCHISE AGREEMENT- EMAIL XCEL REPS, PHONE CONFERENCE & EMAILS TO & FROM STAFF RE: FRANCHISE ORDINANCE, DRAFT PUBLICATION SUMMARY- LEGAL SVCS SEPTEMBER 2025	\$858.00
Invoice 19039	10/1/2025			
Cash Payment	E 101-41600-300	Professional Srvs	XXXX NOBLE LANE CODE ENFORCEMENT OPTIONS FOR VIOLATIONS, REVIEW CITY CODE, DRAFT MEMORANDUM FOR AVAILABLE OPTIONS- LEGAL SVCS SEPTEMBER 2025	\$955.50
Invoice 19040	10/1/2025			
Cash Payment	E 101-41600-300	Professional Srvs	WILDHURST LN BUILDING CODE ENFORCEMENT ISSUE - LEGAL SVCS SEPTEMBER 2025	\$716.00
Invoice 19041	10/1/2025			
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$12,332.50

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$14,584.00
	<u>\$14,584.00</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$14,584.00
Total	<u>\$14,584.00</u>

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Payments

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Payments Batch UBREFUNDSSEPT25

\$1,410.30

Refer	3007 EDINA REALTY TITLE	-			
Cash Payment	R 601-49400-36200 Miscellaneous Reven	6641 HALSTEAD AVE UTILITY REFUND- EDINA REALTY TITLE - P. & R. TOSO			\$251.59
Invoice 101525	10/1/2025				
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total	\$251.59
Refer	3008 EXECUTIVE TITLE- WAYZATA	-			
Cash Payment	R 601-49400-36200 Miscellaneous Reven	1672 FINCH LN- UTILITY REFUND- EXECUTIVE TITLE- WAYZATA - D. SORENSEN			\$173.11
Invoice 101525	10/1/2025				
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total	\$173.11
Refer	3009 LENDSERVE NATIONAL TITLE INC	-			
Cash Payment	R 601-49400-36200 Miscellaneous Reven	2161 CARDINAL LN- UTILITY REFUND- LENSERVE NATIONAL TITLE INC- M. & B. PETERSON			\$433.03
Invoice 101525	10/1/2025				
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total	\$433.03
Refer	3012 TITLE SPECIALISTS, INC.	-			
Cash Payment	R 601-49400-36200 Miscellaneous Reven	5544 SPRUCE RD- UTILITY REFUND- K. GOMER & K. BLACKSTONE -TITLE SPECIALISTS, INC- ST MICHAEL			\$97.28
Invoice 101525	10/1/2025				
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total	\$97.28
Refer	3011 TITLE SPECIALISTS, INC.	-			
Cash Payment	R 601-49400-36200 Miscellaneous Reven	1733 SHOREWOOD LN- UTILITY REFUND- R. HALES -TITLE SPECIALISTS, INC- ST MICHAEL			\$204.98
Invoice 101525	10/1/2025				
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total	\$204.98
Refer	3010 WATERMARK TITLE AGENCY, MTK	-			
Cash Payment	R 601-49400-36200 Miscellaneous Reven	5195 EMERALD DR - UTILITY REFUND- WATERMARK TITLE AGENCY, MTKA - K. SMITH			\$250.31
Invoice 101525	10/1/2025				
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total	\$250.31

Fund Summary

	10100 U.S. Bank 10100	
601 WATER FUND	\$1,410.30	
	\$1,410.30	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,410.30
Total	\$1,410.30

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Payments

Current Period: October 2025

Payments Batch 102125CITYMAN

\$74,550.90

Refer 3046 BARNES, JAMES

Cash Payment G 101-23514 4870 EDGEWATER DRIVE ESCROW REFUND- EXPANSION PERMIT \$275.37
 PROJ PC 24-05 -4870 EDGEWATER DR- J. BARNES

Invoice 102125 10/21/2025

Transaction Date 10/21/2022 U.S. Bank 10100 10100 Total \$275.37

Refer 3045 BLACKSTONE GREENWORKS

Cash Payment E 601-49400-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$176.00
 TREATMENT -CITY WATER WELL AREAS

Invoice 5852 9/21/2025

Cash Payment E 101-43100-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$58.00
 TREATMENT ALONG CITY BLVD- COUNTY RD 15

Invoice 5852 9/21/2025

Cash Payment E 101-45200-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$4,326.00
 TREATMENT -CITY PARKS

Invoice 5852 9/21/2025

Cash Payment E 285-46388-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$116.00
 TREATMENT -PARKING DECK & VETERANS MEMORIAL PLAZA AREA

Invoice 5852 9/21/2025

Cash Payment E 101-41910-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$91.00
 TREATMENT -CENTENNIAL BLDG

Invoice 5852 9/21/2025

Cash Payment E 101-41930-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$42.50
 TREATMENT- CITY HALL AREA

Invoice 5852 9/21/2025

Cash Payment E 222-42260-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$42.50
 TREATMENT -FIRE DEPT AREA

Invoice 5852 9/21/2025

Cash Payment E 101-45200-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$183.00
 TREATMENT -GILLISPIE CTR, POST OFFICE, WELCOME TO MOUND AREA

Invoice 5852 9/21/2025

Cash Payment E 602-49450-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$50.00
 TREATMENT - PUBLIC WORKS

Invoice 5852 9/21/2025

Cash Payment E 101-45200-440 Other Contractual Servic FERTILIZER & WEED CONTROL- 2025 - \$626.00
 TREATMENT -CITY CEMETERY

Invoice 5852 9/21/2025

Cash Payment E 101-43100-440 Other Contractual Servic WEED CONTROL-2025 TREATMENT-CITY \$484.00
 SIDEWALKS- COUNTY RDS 110 & 15

Invoice 5852 9/21/2025

Transaction Date 10/21/2025 U.S. Bank 10100 10100 Total \$6,195.00

Refer 3034 CADY BUILDING MAINTENANCE

Cash Payment E 101-41930-460 Janitorial Services OCTOBER 2025 CLEANING SVCS- CITY \$631.80
 HALL /POLICE

Invoice 4993543 10/15/2025

Cash Payment E 222-42260-460 Janitorial Services OCTOBER 2025 CLEANING SVCS- FIRE \$340.21
 DEPT

Invoice 4993543 10/15/2025

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Payments

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Cash Payment	E 101-41910-460	Janitorial Services	OCTOBER 2025 CLEANING SVCS- CENTENNIAL BLDG	\$486.00
Invoice 4993543	10/15/2025			
Cash Payment	E 101-41910-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$110.29
Invoice 4993543	10/15/2025			
Cash Payment	E 101-41930-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$143.36
Invoice 4993543	10/15/2025			
Cash Payment	E 222-42260-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$77.20
Invoice 4993543	10/15/2025			
Cash Payment	E 602-49450-460	Janitorial Services	OCTOBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993543	10/15/2025			
Cash Payment	E 601-49400-460	Janitorial Services	OCTOBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993543	10/15/2025			
Cash Payment	E 101-43100-460	Janitorial Services	OCTOBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993543	10/15/2025			
Cash Payment	E 101-45200-460	Janitorial Services	OCTOBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993543	10/15/2025			
Cash Payment	E 602-49450-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$27.57
Invoice 4993543	10/15/2025			
Cash Payment	E 601-49400-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$27.57
Invoice 4993543	10/15/2025			
Cash Payment	E 101-43100-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$27.57
Invoice 4993543	10/15/2025			
Cash Payment	E 101-45200-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, LARGE TRASH CAN LINERS, TOILET TISSUE	\$27.57
Invoice 4993543	10/15/2025			
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total \$2,385.14
Refer	3056 CADY BUILDING MAINTENANCE	-		
Cash Payment	E 101-41930-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- CITY HALL /POLICE	\$631.80
Invoice 4993320	9/1/2025			
Cash Payment	E 222-42260-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- FIRE DEPT	\$340.21
Invoice 4993320	9/1/2025			
Cash Payment	E 101-41910-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- CENTENNIAL BLDG	\$486.00
Invoice 4993320	9/1/2025			
Cash Payment	E 101-41910-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$30.20
Invoice 4993320	9/1/2025			
Cash Payment	E 101-41930-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$39.25
Invoice 4993320	9/1/2025			

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Cash Payment	E 222-42260-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$21.14
Invoice 4993320	9/1/2025			
Cash Payment	E 602-49450-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993320	9/1/2025			
Cash Payment	E 601-49400-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993320	9/1/2025			
Cash Payment	E 101-43100-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993320	9/1/2025			
Cash Payment	E 101-45200-460	Janitorial Services	SEPTEMBER 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993320	9/1/2025			
Cash Payment	E 602-49450-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$7.55
Invoice 4993320	9/1/2025			
Cash Payment	E 601-49400-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$7.55
Invoice 4993320	9/1/2025			
Cash Payment	E 101-43100-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$7.55
Invoice 4993320	9/1/2025			
Cash Payment	E 101-45200-210	Operating Supplies	CLEANING SUPPLIES- LARGE TRASH CAN LINERS	\$7.55
Invoice 4993320	9/1/2025			
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total \$2,064.80
Refer	2077 CADY BUILDING MAINTENANCE			
Cash Payment	E 101-41930-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- CITY HALL /POLICE	\$631.80
Invoice 4993107	8/25/2025			
Cash Payment	E 222-42260-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- FIRE DEPT	\$340.21
Invoice 4993107	8/25/2025			
Cash Payment	E 101-41910-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- CENTENNIAL BLDG	\$486.00
Invoice 4993107	8/25/2025			
Cash Payment	E 101-41910-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$78.49
Invoice 4993107	8/25/2025			
Cash Payment	E 101-41930-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$102.04
Invoice 4993107	8/25/2025			
Cash Payment	E 222-42260-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$54.95
Invoice 4993107	8/25/2025			
Cash Payment	E 602-49450-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993107	8/25/2025			
Cash Payment	E 601-49400-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993107	8/25/2025			

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Cash Payment	E 101-43100-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993107	8/25/2025			
Cash Payment	E 101-45200-460	Janitorial Services	AUGUST 2025 CLEANING SVCS- PUBLIC WORKS BLDG	\$121.50
Invoice 4993107	8/25/2025			
Cash Payment	E 602-49450-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$19.62
Invoice 4993107	8/25/2025			
Cash Payment	E 601-49400-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$19.62
Invoice 4993107	8/25/2025			
Cash Payment	E 101-43100-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$19.62
Invoice 4993107	8/25/2025			
Cash Payment	E 101-45200-210	Operating Supplies	CLEANING SUPPLIES- PAPER TOWELS, TOILET PAPER, GEL URINAL SCREENS	\$19.62
Invoice 4993107	8/25/2025			
Transaction Date	10/9/2025	U.S. Bank 10100	10100	Total \$2,257.97
Refer	3047 FIRSTNET			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE RIG #1 CELLPHONE SVC XXX-1663 - 8-26-25 THRU 9-25-25	\$38.23
Invoice 100325	9/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE RIG #2 CELLPHONE SVC XXX-1934 - 8-26-25 THRU 9-25-25	\$38.23
Invoice 100325	9/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE RIG #3 CELLPHONE SVC XXX-1852 - 8-26-25 THRU 9-25-25	\$38.23
Invoice 100325	9/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE RIG #4 CELLPHONE SVC XXX-6881 - 8-26-25 THRU 9-25-25	\$38.23
Invoice 100325	9/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE RIG #5 CELLPHONE SVC XXX-9760 - 8-26-25 THRU 9-25-25	\$38.23
Invoice 100325	9/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE I-PAD CELLPHONE SVC XXX-9792 - 8-26-25 THRU 9-25-25	\$38.23
Invoice 100325	9/25/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	CELLPHONE SVC XXX-0150- CHIEF G. PEDERSON - 8-26-25 THRU 9-25-25	\$53.88
Invoice 100325	9/25/2025			
Cash Payment	E 101-42400-321	Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - PLANNING & CODE ENFORCEMENT - A. DRILLING 8-26-25 THRU 9-25-25	\$22.45
Invoice 100325	9/25/2025			
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	CELL PHONE SVC XXX-6410 - EMERGENCY MGMT - A. DRILLING 8-26-25 THRU 9-25-25	\$22.44
Invoice 100325	9/25/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	UTILITY LOCATOR INTERNET SVC 8-26-25 THRU 9-25-25	\$17.10
Invoice 100325	9/25/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	UTILITY LOCATOR INTERNET SVC 8-26-25 THRU 9-25-25	\$17.11
Invoice 100325	9/25/2025			

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Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total	\$362.36
Refer	3049 FRONTIER/CITIZENS COMMUNICA				
Cash Payment	E 602-49450-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$90.50
Invoice 102225	9/30/2025				
Cash Payment	E 609-49750-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$244.96
Invoice 102225	9/30/2025				
Cash Payment	E 602-49450-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$306.35
Invoice 102225	9/30/2025				
Cash Payment	E 601-49400-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$297.34
Invoice 102225	9/30/2025				
Cash Payment	E 101-43100-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$297.34
Invoice 102225	9/30/2025				
Cash Payment	E 101-41930-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$525.03
Invoice 102225	9/30/2025				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$175.01
Invoice 102225	9/30/2025				
Cash Payment	E 101-41910-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$87.51
Invoice 102225	9/30/2025				
Cash Payment	E 101-42110-321 Telephone, Cells, & Rad	PHONE SVC 9-30-25 TO 10-29-25			\$87.51
Invoice 102225	9/30/2025				
Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total	\$2,111.55
Refer	3048 FRONTIER/CITIZENS COMMUNICA				
Cash Payment	E 222-42260-321 Telephone, Cells, & Rad	NETWORK ETHERNET SVC 9-22-25 THRU 10-21-25			\$179.15
Invoice 102125	9/30/2025				
Cash Payment	E 101-41920-321 Telephone, Cells, & Rad	NETWORK ETHERNET SVC 9-22-25 THRU 10-21-25			\$179.16
Invoice 102125	9/30/2025				
Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total	\$358.31
Refer	3041 HENNEPIN TECHNICAL COLLEGE				
Cash Payment	E 222-42260-434 Conference & Training	FIRE APPARATUS OPERATOR CLASS REGISTRATION FEE- E. PALMER			\$600.00
Invoice 1318222	9/8/2025				
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total	\$600.00
Refer	3032 KIROV, ANDREW				
Cash Payment	E 101-41115-440 Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 9-23-25 2.5 HOURS -COVERAGE, EDIT & UPLOAD			\$187.50
Invoice 102125	10/1/2025				
Cash Payment	E 101-41115-440 Other Contractual Servic	TAPE & RECORD CITY COUNCIL MEETING 9-09-25 4.25 HOURS -COVERAGE, EDIT & UPLOAD			\$318.75
Invoice 102125	10/1/2025				
Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total	\$506.25
Refer	3057 KOYAMA, JOEL & MICHELLE				
Cash Payment	E 285-46388-430 Miscellaneous	LOST LAKE SLIP DOCK KEY DEPOSIT RETURN REFUND- 2 KEYS- J. & M. KOYAMA			\$100.00
Invoice 102525	10/20/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$100.00

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Refer	3044 NORTH AMERICAN SAFETY INC.	-			
Cash Payment	E 101-43100-218 Clothing and Uniforms	14 QTY HEAVY DUTY MESH SAFETY GREEN VESTS W/ MOUND LOGO SCREEN PRINT ON RIGHT POCKET- PW & PKS STAFF			\$85.11
Invoice 100600	10/7/2025				
Cash Payment	E 101-45200-218 Clothing and Uniforms	14 QTY HEAVY DUTY MESH SAFETY GREEN VESTS W/ MOUND LOGO SCREEN PRINT ON RIGHT POCKET- PW & PKS STAFF			\$85.11
Invoice 100600	10/7/2025				
Cash Payment	E 601-49400-218 Clothing and Uniforms	14 QTY HEAVY DUTY MESH SAFETY GREEN VESTS W/ MOUND LOGO SCREEN PRINT ON RIGHT POCKET- PW & PKS STAFF			\$85.11
Invoice 100600	10/7/2025				
Cash Payment	E 602-49450-218 Clothing and Uniforms	14 QTY HEAVY DUTY MESH SAFETY GREEN VESTS W/ MOUND LOGO SCREEN PRINT ON RIGHT POCKET- PW & PKS STAFF			\$85.11
Invoice 100600	10/7/2025				
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total	\$340.44
Refer	3033 OPUS 21 MGMT SOLUTIONS, LLC	-			
Cash Payment	E 601-49400-307 Admin/Finance/Comput	2025 AUGUST - UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT			\$1,855.19
Invoice 250809	9/20/2025				
Cash Payment	E 602-49450-307 Admin/Finance/Comput	2025 AUGUST - UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT			\$1,855.18
Invoice 250809	9/20/2025				
Cash Payment	E 601-49400-322 Postage	2025 AUGUST - UTILITY BILLING POSTAGE			\$427.89
Invoice 250809	9/20/2025				
Cash Payment	E 602-49450-322 Postage	2025 AUGUST - UTILITY BILLING POSTAGE			\$427.89
Invoice 250809	9/20/2025				
Cash Payment	E 601-49400-307 Admin/Finance/Comput	2025 SEPTEMBER - UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT			\$1,855.82
Invoice 250809	9/20/2025				
Cash Payment	E 602-49450-307 Admin/Finance/Comput	2025 SEPTEMBER - UTILITY BILLING -CIS DATA HOSTING, PRODUCTION, BILLING, CALL CTR SUPPORT			\$1,855.82
Invoice 250809	9/20/2025				
Cash Payment	E 601-49400-322 Postage	2025 SEPTEMBER - UTILITY BILLING POSTAGE			\$421.90
Invoice 250809	9/20/2025				
Cash Payment	E 602-49450-322 Postage	2025 SEPTEMBER - UTILITY BILLING POSTAGE			\$421.91
Invoice 250809	9/20/2025				
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total	\$9,121.60
Refer	3036 O-REILLY AUTOMOTIVE, INC.	-			
Cash Payment	E 602-49450-220 Repair Supplies & Equip	OIL FILTERS, BATTERY- LIFT STATION MAINTENANCE			\$367.45
Invoice 2462-223203	10/7/2025				
Cash Payment	E 602-49450-220 Repair Supplies & Equip	PRECISION DRY- PUBLIC WORKS SHOP			\$4.99
Invoice 2462-223203	10/7/2025				
Cash Payment	E 601-49400-220 Repair Supplies & Equip	PRECISION DRY- PUBLIC WORKS SHOP			\$5.00
Invoice 2462-223203	10/7/2025				

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Cash Payment	E 101-43100-220	Repair Supplies & Equip	PRECISION DRY- PUBLIC WORKS SHOP						\$5.00
Invoice	2462-223203	10/7/2025							
Cash Payment	E 101-45200-220	Repair Supplies & Equip	PRECISION DRY- PUBLIC WORKS SHOP						\$5.00
Invoice	2462-223203	10/7/2025							
Cash Payment	E 602-49450-220	Repair Supplies & Equip	OIL FILTER, BATTERY- LIFT STATION GENERATOR MAINTENANCE						\$195.98
Invoice	2462-223314	10/8/2025							
Cash Payment	E 601-49400-220	Repair Supplies & Equip	OIL FILTERS- WATER DEPT TRUCKS #119 & # 316						\$23.94
Invoice	2462-224095	10/14/2025							
Cash Payment	E 602-49450-220	Repair Supplies & Equip	GENERATOR CORE BATTERY RETURN - LIFT STATION MAINTENANCE						-\$22.00
Invoice	2462-224095	10/14/2025							
Cash Payment	E 101-43100-220	Repair Supplies & Equip	TYMCO #304 STREET SWEEPER MIRROR						\$72.54
Invoice	2462-224238	10/15/2025							
Cash Payment	E 602-49450-220	Repair Supplies & Equip	OIL FILTERS- LIFT STATION GENERATOR MAINTENANCE						\$32.75
Invoice	2462-224759	10/20/2025							
Transaction Date	10/20/2025		U.S. Bank 10100	10100			Total		\$690.65
Refer	3055 PLUNKETT S, INCORPORATED								
Cash Payment	E 601-49400-440	Other Contractual Serv	RODENT CONTROL PROGRAM SERVICE @ 1758 SUMACH LN WELL STATION 8-13-25						\$95.87
Invoice	10082697	10/14/2025							
Transaction Date	10/22/2025		U.S. Bank 10100	10100			Total		\$95.87
Refer	3050 REPUBLIC SERVICES								
Cash Payment	E 670-49500-440	Other Contractual Serv	SEPTEMBER 2025 CITYWIDE RECYCLING SVC						\$18,788.40
Invoice	0894-007256108	9/25/2025							
Cash Payment	E 670-49500-430	Miscellaneous	OCTOBER 2025 CITYWIDE ORGANICS PROGRAM PICKUP SVC						\$245.09
Invoice	0894-007258862	9/25/2025							
Cash Payment	E 602-49450-384	Refuse/Garbage Dispos	OCTOBER 2025 GARBAGE SVC						\$248.28
Invoice	0894-007257087	9/25/2025							
Cash Payment	E 601-49400-384	Refuse/Garbage Dispos	OCTOBER 2025 GARBAGE SVC						\$248.29
Invoice	0894-007257087	9/25/2025							
Cash Payment	E 101-43100-384	Refuse/Garbage Dispos	OCTOBER 2025 GARBAGE SVC						\$248.29
Invoice	0894-007257087	9/25/2025							
Cash Payment	E 101-45200-384	Refuse/Garbage Dispos	OCTOBER 2025 GARBAGE SVC						\$248.29
Invoice	0894-007257087	9/25/2025							
Cash Payment	E 101-41930-384	Refuse/Garbage Dispos	CONTAMINATED MATERIALS 9-24-25 PLACED IN RECYCLE BIN						\$111.19
Invoice	0894-007258862	9/25/2025							
Cash Payment	E 101-42110-430	Miscellaneous	CONTAMINATED MATERIALS 9-24-25 PLACED IN RECYCLE BIN						\$111.19
Invoice	0894-007258862	9/25/2025							
Cash Payment	E 222-42260-384	Refuse/Garbage Dispos	CONTAMINATED MATERIALS 9-24-25 PLACED IN RECYCLE BIN						\$111.19
Invoice	0894-007258862	9/25/2025							
Transaction Date	10/21/2025		U.S. Bank 10100	10100			Total		\$20,360.21
Refer	3035 SITE ONE LANDSCAPE SUPPLY, L								

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Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROVEMENTS- 1" X 300' PROTURF BLUE POLY PIPE- 600 FEET	\$156.00
Invoice 158497233	9/16/2025			Project PW2510	
Cash Payment	E 101-45200-220	Repair Supplies & Equip		HOLIDAY TREE LIGHTING SUPPLIES- PVC PIPE 1 1/2" X 20' BELL END- 640 FT, PVC TEE 1 1/2" SOCKETS -130 QTY, 90 DEGREE ELBOWS 1 1/2" SOCKET- 32 QTY	\$659.30
Invoice 158511548	9/17/2025				
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10- 3 QTY HARCO KNOCK-ON PVC PRESSURE REPAIR COUPLING 2 1/2" GASKET	\$159.37
Invoice 158964903	9/29/2025			Project PW2510	
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10- 20 FT PVC PIPE 2 1/2" BELL END, PVC COUPLING 2 1/2" SOCKET, SYRINGE ULTRA HAND PUMP 24"1	\$94.88
Invoice 159019807	9/30/2025			Project PW2510	
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10- PVC CAP PIPE 2 1/2" SOCKET	\$3.64
Invoice 159022300	9/30/2025			Project PW2510	
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10- PVC 90 DEGREE ELBOWS, REDUCER BUSHING, BOILER DRAIN BRASS	\$44.22
Invoice 159042379	10/1/2025			Project PW2510	
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10- POLY INSERT COUPLING, PVC PIPE CUTTER, PINCH & CRIMP CLAMPS, REDUCER BUSHING, MALE & FEMALE ADAPTERS, 90 DEGREE ELBOWS, STANDARD VALVE BOX, PURPLE PRIMER, PVC CEMENT	\$174.68
Invoice 159110553	10/1/2025			Project PW2510	
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10- ADJUSTABLE ROTOR 4" RISERS W/ 2.5" NOZZLE, BLUE POLY PIPE, KWIKSEAL HOLE CORING TOOL	\$411.23
Invoice 159307317	10/7/2025			Project PW2510	
Cash Payment	E 404-45200-500	Capital Outlay	FA	2025 LOST LAKE COMMONS PHASE 2 PARK IMPROV PROJ PW 25-10 - 300 FT PVC PIPE BELL END, PVC TEES 2" SOCKETS, 90, 45 & 22.5 DEGREE ELBOWS, PURPLE PRIMER, PVC CEMENT	\$721.13
Invoice 159417085	10/9/2025			Project PW2510	
Transaction Date	10/18/2023	U.S. Bank 10100	10100	Total	\$2,424.45
Refer	3043	SUN PATRIOT NEWSPAPER-CITY			
Cash Payment	E 401-43100-300	Professional Svcs		LEGAL NTCE- PUB HEARING- SWPPP- STORMWATER POLLUTION PREVENTION PLAN- PUBLISHED 10-04-25	\$51.60
Invoice 1068199	10/4/2025				
Cash Payment	E 101-49999-300	Professional Svcs		LEGAL NTCE- PUBLIC HEARING- PROPERTY NUISANCE ABATEMENTS- FORCED MOWING- PROPOSED ASSESSMENTS PUBLISHED 10-14-25	\$129.00
Invoice 1067295	9/27/2025				

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Cash Payment	E 601-49400-351	Legal Notices Publishing	LEGAL NTCE- PUBLIC HEARING- UTILITY BILLS ASSESSMENT- PUBLISHED 10-14-25	\$225.00
Invoice 1067296	9/27/2025			
Cash Payment	E 602-49450-351	Legal Notices Publishing	LEGAL NTCE- PUBLIC HEARING- UTILITY BILLS ASSESSMENT- PUBLISHED 10-14-25	\$225.00
Invoice 1067296	9/27/2025			
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total \$630.60
Refer	3058 T-MOBILE PHONE CO.			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 CITY HALL	\$75.34
Invoice 102325	9/30/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 PARKS	\$86.90
Invoice 102325	9/30/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 STREETS	\$227.10
Invoice 102325	9/30/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 UTILITIES & ON-CALL	\$76.78
Invoice 102325	9/30/2025			
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 UTILITIES & ON-CALL	\$76.78
Invoice 102325	9/30/2025			
Cash Payment	E 101-41310-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 JESSE CELL PHONE	\$31.31
Invoice 102325	9/30/2025			
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 HWS- LIQUOR STORE	\$37.72
Invoice 102325	9/30/2025			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	INTERNET SVC 8-21 THRU 9-20-25 ONE TIME CHARGES, MISC & CREDITS	\$21.57
Invoice 102325	9/30/2025			
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$633.50
Refer	3059 T-MOBILE PHONE CO.			
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	OOMA SVC 8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$158.80
Invoice 102325-2	9/30/2025			
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	OOMA SVC 8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$190.55
Invoice 102325-2	9/30/2025			
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	OOMA SVC 8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$39.70
Invoice 102325-2	9/30/2025			
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	OOMA SVC 8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$39.70
Invoice 102325-2	9/30/2025			
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	OOMA SVC 8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS	\$39.70
Invoice 102325-2	9/30/2025			

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Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	OOMA SVC8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS						\$39.70
Invoice 102325-2		9/30/2025							
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	OOMA SVC 8-21 THRU 9-20-25 AIRDIAL CONNECTION & IOT DEVICES, ALARMS, SENSORS, ELEVATORS						\$95.27
Invoice 102325-2		9/30/2025							
Transaction Date	10/20/2025		U.S. Bank 10100	10100			Total		\$603.42
Refer	3060 T-MOBILE PHONE CO.								
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$280.33
Invoice 102325-3		9/30/2025							
Cash Payment	E 101-41930-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$259.53
Invoice 102325-3		9/30/2025							
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$60.54
Invoice 102325-3		9/30/2025							
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$60.54
Invoice 102325-3		9/30/2025							
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$60.53
Invoice 102325-3		9/30/2025							
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$60.53
Invoice 102325-3		9/30/2025							
Cash Payment	E 609-49750-321	Telephone, Cells, & Rad	DIALPADS, FAX & PHONE LINES SVC 8-21 THRU 9-20-25						\$139.06
Invoice 102325-3		9/30/2025							
Transaction Date	10/20/2025		U.S. Bank 10100	10100			Total		\$921.06
Refer	3051 VERIZON WIRELESS								
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	CELL PHONE CHARGES 9-14-25 THRU 10-13-25						\$32.97
Invoice 6125930564		10/13/2025							
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	CELL PHONE CHARGES 9-14-25 THRU 10-13-25						\$101.59
Invoice 6125930564		10/13/2025							
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	CELL PHONE CHARGES 9-14-25 THRU 10-13-25						\$151.14
Invoice 6125930564		10/13/2025							
Cash Payment	E 101-42400-321	Telephone, Cells, & Rad	CELL PHONE CHARGES 9-14-25 THRU 10-13-25						\$12.39
Invoice 6125930564		10/13/2025							
Cash Payment	E 101-45200-321	Telephone, Cells, & Rad	CELL PHONE CHARGES 9-14-25 THRU 10-13-25						\$20.58
Invoice 6125930564		10/13/2025							
Cash Payment	E 101-41310-321	Telephone, Cells, & Rad	CELL PHONE CHARGES 9-14-25 THRU 10-13-25						\$57.21
Invoice 6125930564		10/13/2025							
Transaction Date	10/22/2025		U.S. Bank 10100	10100			Total		\$375.88
Refer	3052 VERIZON WIRELESS								

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Cash Payment	E 101-43100-321 Telephone, Cells, & Rad	STREETS LEAD WORKER TABLET- INTERNET SVC-9-11-25 THRU 10-10-25				\$35.01
Invoice 6125657141	10/10/2025					
Cash Payment	E 602-49450-321 Telephone, Cells, & Rad	PUBLIC WORKS SUPERVISOR- RYAN PRICH TABLET- INTERNET SVC- 9-11-25 THRU 10-10-25 - SPLIT WTR/SWR/ST				\$35.01
Invoice 6125657141	10/10/2025					
Cash Payment	E 602-49450-321 Telephone, Cells, & Rad	UTILITY LEAD WORKER TABLET- INTERNET SVC- 9-11-25 THRU 10-10-25				\$17.50
Invoice 6125657141	10/10/2025					
Cash Payment	E 601-49400-321 Telephone, Cells, & Rad	UTILITY LEAD WORKER TABLET- INTERNET SVC- SVC 9-11-25 THRU 10-10-25				\$17.51
Invoice 6125657141	10/10/2025					
Cash Payment	E 101-45200-321 Telephone, Cells, & Rad	PARKS LEAD WORKER TABLET- INTERNET SVC 9-11-25 THRU 10-10-25				\$40.01
Invoice 6125657141	10/10/2025					
Cash Payment	E 101-43100-321 Telephone, Cells, & Rad	STREETS DEPT TABLET INTERNET SVC 9- 11-25 THRU 10-10-25				\$35.01
Invoice 6125657141	10/10/2025					
Cash Payment	E 101-43100-321 Telephone, Cells, & Rad	PUB WKS OPEN LINE INTERNET SVC 9-11- 25 THRU 10-10-25 - SPLIT WTR/SWR/ST				\$35.01
Invoice 6125657141	10/10/2025					
Cash Payment	E 101-42400-321 Telephone, Cells, & Rad	FIELD OFFICER INTERNET SVC 9-11-25 THRU 10-10-25				\$17.51
Invoice 6125657141	10/10/2025					
Cash Payment	E 101-42115-321 Telephone, Cells, & Rad	FIELD OFFICER INTERNET SVC 9-11-25 THRU 10-10-25				\$17.50
Invoice 6125657141	10/10/2025					
Cash Payment	E 602-49450-321 Telephone, Cells, & Rad	UTILITY DEPT TABLET- INTERNET SVC 9-11- 25 THRU 10-10-25				\$17.51
Invoice 6125657141	10/10/2025					
Cash Payment	E 601-49400-321 Telephone, Cells, & Rad	UTILITY DEPT TABLET- INTERNET SVC 9-11- 25 THRU 10-10-25				\$17.50
Invoice 6125657141	10/10/2025					
Cash Payment	E 101-45200-321 Telephone, Cells, & Rad	PARKS DEPT TABLET- INTERNET SVC 9-11- 25 THRU 10-10-25				\$35.01
Invoice 6125657141	10/10/2025					
Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total		\$320.09
Refer	3052 WATER CONSERVATION SERVICE					
Cash Payment	E 601-49400-440 Other Contractual Servic	LEAK LOCATE @ 4701 TUXEDO BLVD				\$637.60
Invoice 150232	9/23/2025			Project WATER		
Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total		\$637.60
Refer	3053 XCEL ENERGY					
Cash Payment	E 602-49450-500 Capital Outlay FA	2025 LIFT STATION PROJ PW 25-03 LS C4 WOODLAND TO DOVE - EXTEND UNDERGROUND 3-PHASE PRIMARY CONDUCTOR TO NEW LIFT STATION SITE & INSTALL 120/280V PADMOUNT TRANSFORMER				\$19,977.04
Invoice 102225	10/1/2025			Project PW2503		
Transaction Date	10/21/2025	U.S. Bank 10100	10100	Total		\$19,977.04
Refer	3042 ZEP SALES & SERVICE-ACUITY IN					

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Cash Payment	E 101-45200-210	Operating Supplies	ZEP WASP & HORNET SPRAY & ZEP 40 SPRAY- 1 DOZEN EACH	\$50.44
Invoice	9011813185	9/24/2025		
Cash Payment	E 101-43100-210	Operating Supplies	ZEP WASP & HORNET SPRAY & ZEP 40 SPRAY- 1 DOZEN EACH	\$50.44
Invoice	9011813185	9/24/2025		
Cash Payment	E 601-49400-210	Operating Supplies	ZEP WASP & HORNET SPRAY & ZEP 40 SPRAY- 1 DOZEN EACH	\$50.43
Invoice	9011813185	9/24/2025		
Cash Payment	E 602-49450-210	Operating Supplies	ZEP WASP & HORNET SPRAY & ZEP 40 SPRAY- 1 DOZEN EACH	\$50.43
Invoice	9011813185	9/24/2025		
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total \$201.74

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$15,769.21
222 AREA FIRE SERVICES	\$3,035.91
285 HRA/HARBOR DISTRICT	\$216.00
401 GENERAL CAPITAL PROJECTS	\$51.60
404 COMMUNITY INVESTMENT RESERVE	\$1,765.15
601 WATER FUND	\$7,155.33
602 SEWER FUND	\$27,007.20
609 MUNICIPAL LIQUOR FUND	\$517.01
670 RECYCLING FUND	\$19,033.49
	<u>\$74,550.90</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$74,550.90
Total	<u>\$74,550.90</u>

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Payments Batch 102825CITY		\$185,908.36			
Refer	3041 A-1 RENT IT, BROADWAY TENT & -				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	MINI EXCAVATOR RENTAL 9-30-25 WOLNER FIELD STORM SEWER PROJECT			\$336.00
Invoice 226006	9/30/2025				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	MINI EXCAVATOR RENTAL10-09-25 WOLNER FIELD STORM SEWER PROJECT			\$336.00
Invoice 226617	10/9/2025				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	MINI EXCAVATOR RENTAL10-02-25 WOLNER FIELD STORM SEWER PROJECT			\$336.00
Invoice 226092	10/2/2025				
Transaction Date	10/23/2025	U.S. Bank 10100 10100		Total	\$1,008.00
Refer	3042 BENIEK PROPERTY SVCS INC. -				
Cash Payment	E 101-49999-300 Professional Srvs	FORCED MOWING TRIMMING @ 2006 SYCAMORE LN- PROPERTY WAS ALREADY MOWED UPON ARRIVAL 9-25-25			\$60.00
Invoice 166134	10/1/2025				
Cash Payment	E 101-49999-300 Professional Srvs	FORCED MOWING TRIMMING @ 2016 SYCAMORE LN- PROPERTY WAS ALREADY MOWED UPON ARRIVAL 9-25-25			\$60.00
Invoice 166134	10/1/2025				
Cash Payment	E 101-49999-300 Professional Srvs	FORCED MOWING & TRIMMING @ 2024 SYCAMORE LN- 2 HRS 9-25-25			\$190.00
Invoice 166134	10/1/2025				
Cash Payment	E 101-49999-300 Professional Srvs	FORCED MOWING TRIMMING @ 5853 FAIRFIELD RD- PROPERTY WAS ALREADY MOWED UPON ARRIVAL 9-25-25			\$60.00
Invoice 166134	10/1/2025				
Cash Payment	E 101-49999-300 Professional Srvs	FORCED MOWING TRIMMING @ 5881 FAIRFIELD RD- PROPERTY WAS ALREADY MOWED UPON ARRIVAL 9-25-25			\$60.00
Invoice 166134	10/1/2025				
Cash Payment	E 101-49999-300 Professional Srvs	FORCED MOWING & TRIMMING @ 3046 JULIA WAY- 2 HRS 9-25-25			\$190.00
Invoice 166134	10/1/2025				
Transaction Date	10/23/2025	U.S. Bank 10100 10100		Total	\$620.00
Refer	3043 BIFFS, INC PORTABLE RESTROO -				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	PHILBROOK PARK BIFFS RENTAL & SVC 9-3-25 THRU 9-30-25			\$186.00
Invoice 270534	10/1/2025				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	CENTERVIEW BEACH BIFFS RENTAL & SVC9-3-25 THRU 9-30-25			\$245.00
Invoice 270531	10/1/2025				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SURFSIDE PARK BIFFS RENTAL & SVC9-3-25 THRU 9-30-25			\$902.01
Invoice 270532	10/1/2025				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SKATEPARK BIFFS RENTAL & SVC 9-3-25 THRU 9-30-25			\$245.00
Invoice 270533	10/1/2025				
Cash Payment	E 101-45200-410 Rentals (GENERAL)	SWENSON PARK BIFFS RENTAL & SVC 9-3-25 THRU 9-30-25			\$186.00
Invoice 270535	10/1/2025				

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Cash Payment	E 101-45200-410	Rentals (GENERAL)	THREE POINTS PARK BIFFS RENTAL & SVC 9-3-25 THRU 9-30-25	\$186.00
Invoice	270536	10/1/2025		
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$1,950.01
Refer	3044	CENTRAL MCGOWAN, INCORPOR	-	
Cash Payment	E 602-49450-210	Operating Supplies	HIGH PRESSURE MEDIUM CYLINDER RENTALS	\$29.75
Invoice	0000411540	9/30/2025		
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$29.75
Refer	3045	DAVES MULCH STORE	-	
Cash Payment	E 101-45200-232	Landscape Material	50/50 CONTRACTORS MULCH	\$700.00
Invoice	36600	9/30/2025		
Cash Payment	E 101-45200-232	Landscape Material	50/50 CONTRACTORS MULCH	\$350.00
Invoice	36699	9/30/2025		
Transaction Date	10/23/2025	U.S. Bank 10100	10100	Total \$1,050.00
Refer	3046	DISCOUNT TIRE	-	
Cash Payment	E 101-43100-404	Equip & Vehicle Repairs	MOBILE SERVICE- REPLACE STREETS DEPT TRAILER TIRES- 2	\$327.40
Invoice	1002622	10/2/2025		
Transaction Date	10/23/2025	U.S. Bank 10100	10100	Total \$327.40
Refer	3047	EMERGENCY MEDICAL TRAINING	-	
Cash Payment	E 222-42260-434	Conference & Training	EMT- B - BRIDGE CLASS REGISTRATION- T. WITTE	\$900.00
Invoice	710	10/4/2025		
Transaction Date	10/23/2025	U.S. Bank 10100	10100	Total \$900.00
Refer	3048	ESS BROTHERS AND SONS, INCO	-	
Cash Payment	E 602-49450-500	Capital Outlay FA	10 QTY EACH 10", 16" & 26" FEMALE TOP FORCEMAIN SECTIONS- 2025 LIFT STATION PROJECT- C4 WOODLAND & DOVE PW 25-03 Project PW2503	\$3,180.00
Invoice	FF8782	9/29/2025		
Transaction Date	10/23/2025	U.S. Bank 10100	10100	Total \$3,180.00
Refer	3049	FIVE TECHNOLOGY	-	
Cash Payment	E 101-41920-440	Other Contractual Servic	MONTHLY MANAGED SVC & NETWORK MTCE-OCTOBER 2025	\$1,290.00
Invoice	11025-13	10/1/2025		
Cash Payment	E 101-41920-440	Other Contractual Servic	30 HOUR SUPPORT BLOCK- NETWORK MTCE 2025	\$4,800.00
Invoice	P237-79	10/8/2025		
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$6,090.00
Refer	3050	G & J AWNING AND CANVAS, INC	-	
Cash Payment	E 101-41930-400	Repairs & Maintenance-	RECOVER ROUND TOP CANOPY AWNING USING SUNBRELLA MATERIAL COMPLETE WITH REINSTALL @ CITY HALL LOWER ENTRANCE	\$3,850.00
Invoice	505811	10/1/2025		
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$3,850.00
Refer	3051	GOPHER STATE ONE CALL	-	
Cash Payment	E 601-49400-395	Gopher One-Call	SEPTEMBER 2025 LOCATES	\$215.33
Invoice	5090623	9/30/2025		

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Cash Payment	E 602-49450-395	Gopher One-Call	SEPTEMBER 2025 LOCATES	\$215.32
Invoice	5090623	9/30/2025		
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total \$430.65
Refer	3040	HENNEPIN COUNTY ENVIRONMEN		
Cash Payment	E 101-45200-440	Other Contractual Servic	2025 SUMMER BEACH WATER SAMPLING LAB ANALYSIS PROGRAM- 6 BEACHES- CANARY, CENTERVIEW, CHESTER, SURFSIDE, SHERVEN & WYCHWOOD	\$3,060.00
Invoice	1296364	10/15/2025		
Transaction Date	10/15/2025	U.S. Bank 10100	10100	Total \$3,060.00
Refer	3052	HENNEPIN COUNTY INFORMATIO		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	FIRE DEPT RADIO LEASE & FLEET FEE - SEPTEMBER 2025	\$2,743.58
Invoice	10002544249	10/2/2025		
Cash Payment	E 101-42115-321	Telephone, Cells, & Rad	EMERGENCY MGMT RADIO LEASE & FLEET FEE -SEPTEMBER 2025	\$99.38
Invoice	10002544249	10/2/2025		
Cash Payment	E 602-49450-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - SEPTEMBER 2025	\$118.47
Invoice	10002544203	10/2/2025		
Cash Payment	E 601-49400-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - SEPTEMBER 2025	\$118.47
Invoice	10002544203	10/2/2025		
Cash Payment	E 101-43100-321	Telephone, Cells, & Rad	PW RADIO LEASE & FLEET FEE - SEPTEMBER 2025	\$118.46
Invoice	10002544203	10/2/2025		
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$3,198.36
Refer	3053	HYDROCORP		
Cash Payment	E 601-49400-440	Other Contractual Servic	INSPECT & REPLACE BACK FLOW & RPZ VALVES @ COMMERCIAL & MULTI-FAMILY BLDGS-SEPTEMBER 2025 REPORTING	\$892.13
Invoice	CI-08563	9/30/2025		
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$892.13
Refer	3039	LEAGUE MN CITIES INSURANCE T		
Cash Payment	E 101-41110-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$20.59
Invoice	102825-2	10/6/2025		
Cash Payment	E 101-41310-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$119.29
Invoice	102825-2	10/6/2025		
Cash Payment	E 101-41500-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$465.70
Invoice	102825-2	10/6/2025		
Cash Payment	E 101-42115-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$67.77
Invoice	102825-2	10/6/2025		
Cash Payment	E 101-42400-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$303.22
Invoice	102825-2	10/6/2025		
Cash Payment	E 101-43100-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$4,621.87
Invoice	102825-2	10/6/2025		

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Cash Payment	E 101-45200-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$2,308.33
Invoice 102825-2	10/6/2025			
Cash Payment	E 222-42260-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$6,927.35
Invoice 102825-2	10/6/2025			
Cash Payment	E 601-49400-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$2,712.74
Invoice 102825-2	10/6/2025			
Cash Payment	E 602-49450-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$2,712.74
Invoice 102825-2	10/6/2025			
Cash Payment	E 609-49750-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$1,972.82
Invoice 102825-2	10/6/2025			
Cash Payment	E 281-45210-151	Worker s Comp Insuran	4TH & FINAL PAYMENT 2025 WORKERS COMP INS PREMIUM 2-1-25 THRU 2-1-26	\$11.58
Invoice 102825-2	10/6/2025			
Transaction Date	10/16/2025	U.S. Bank 10100	10100	Total \$22,244.00
Refer	3038	LEAGUE MN CITIES INSURANCE T		
Cash Payment	E 101-41110-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,186.72
Invoice 102825	10/6/2025			
Cash Payment	E 101-41310-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$224.11
Invoice 102825	10/6/2025			
Cash Payment	E 101-41500-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$697.13
Invoice 102825	10/6/2025			
Cash Payment	E 101-41600-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$99.65
Invoice 102825	10/6/2025			
Cash Payment	E 101-41910-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,394.27
Invoice 102825	10/6/2025			
Cash Payment	E 101-42110-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$318.04
Invoice 102825	10/6/2025			
Cash Payment	E 101-42115-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$199.09
Invoice 102825	10/6/2025			
Cash Payment	E 101-42400-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$547.66
Invoice 102825	10/6/2025			

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Cash Payment	E 101-43100-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,236.54
Invoice 102825	10/6/2025			
Cash Payment	E 101-45200-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,294.62
Invoice 102825	10/6/2025			
Cash Payment	E 222-42260-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,624.31
Invoice 102825	10/6/2025			
Cash Payment	E 281-45210-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$318.04
Invoice 102825	10/6/2025			
Cash Payment	E 285-46388-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,450.24
Invoice 102825	10/6/2025			
Cash Payment	E 601-49400-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,988.17
Invoice 102825	10/6/2025			
Cash Payment	E 602-49450-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$6,646.95
Invoice 102825	10/6/2025			
Cash Payment	E 609-49750-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$4,151.84
Invoice 102825	10/6/2025			
Cash Payment	E 101-41930-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 4TH & FINAL PAYMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,742.62
Invoice 102825	10/6/2025			
Transaction Date	10/20/2025	U.S. Bank 10100	10100	Total \$33,120.00
Refer	3054 LOFFLER COMPANIES, INCORPOR	-		
Cash Payment	E 222-42260-202	Duplicating and copying	CANON C250IF FIRE COPIER - COLOR OVERAGE CHARGES 7-1-25 THRU 9-30-25	\$133.81
Invoice 5142605	10/1/2025			
Cash Payment	E 222-42260-202	Duplicating and copying	CANON C250IF FIRE COPIER - B & W OVERAGE CHARGES 7-1-25 THRU 9-30-25	\$21.52
Invoice 5142605	10/1/2025			
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$155.33
Refer	3055 MACQUEEN EMERGENCY	-		
Cash Payment	E 222-42260-219	Safety supplies	ICE COMMANDER RESCUE SUIT- FIRE DEPT	\$1,857.74
Invoice P55864	10/6/2025			
Cash Payment	E 222-42260-210	Operating Supplies	THERMAL IMAGING CAMERAS- QTY-2 FIRE DEPT	\$373.31
Invoice P55826	10/3/2025			
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total \$2,231.05
Refer	3056 MEDIACOM	-		

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Cash Payment	E 101-42110-321 Telephone, Cells, & Rad	ORONO PD INTERNET SVC 10-16-25 THRU 11-15-25			\$97.47
Invoice 102825	10/6/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$97.47
Refer	3057 METROPOLITAN COUNCIL WASTE	-			
Cash Payment	E 602-49450-388 Waste Disposal-MCIS	WASTEWATER SVCS NOVEMBER 2025			\$73,997.16
Invoice 0001194054	10/1/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$73,997.16
Refer	3058 MINNESOTA ELEVATOR, INCORP	-			
Cash Payment	E 101-41910-440 Other Contractual Service	2025-ANNUAL SVC- CENTENNIAL BLDG ELEVATOR			\$1,368.00
Invoice 1144537	9/26/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$1,368.00
Refer	3059 MNSPECT	-			
Cash Payment	E 101-42400-308 Building Inspection Fees	SEPT 2025 BUILDING INSPECTION FEES			\$19,851.53
Invoice 2528471	9/30/2025				
Cash Payment	E 101-42400-308 Building Inspection Fees	SEPT 2025 CODE ENFORCEMENT SERVICES			\$263.50
Invoice 2525002	9/30/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$20,115.03
Refer	3062 OFFICE DEPOT	-			
Cash Payment	E 101-41930-200 Office Supplies	HANGING FILE FOLDERS & 3 CASES OF COPY PAPER- CITY HALL			\$138.23
Invoice 439148753001	10/6/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$138.23
Refer	3060 R.C. ELECTRIC, INCORPORATED	-			
Cash Payment	E 101-41930-400 Repairs & Maintenance-	RETRO FIT ELEVATOR LIGHTS WITH 2 48" LED LAMPS @ PUBLIC SAFETY BLDG- FIRE DEPT & CITY HALL			\$140.00
Invoice 9743	10/7/2025				
Cash Payment	E 222-42260-401 Building Repairs	RETRO FIT ELEVATOR LIGHTS WITH 2 48" LED LAMPS @ PUBLIC SAFETY BLDG- FIRE DEPT & CITY HALL			\$140.00
Invoice 9743	10/7/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$280.00
Refer	3061 SIGNUS DEVELOPMENT, LLC	-			
Cash Payment	E 101-42400-440 Other Contractual Service	AUDIO/ VISUAL SVCS -SEPTEMBER 2, 2025 PLANNING COMMISSION MEETING COVERAGE, EDIT & UPLOAD- 2.75 HOURS			\$206.25
Invoice MND25-SEPT	10/9/2025				
Transaction Date	10/22/2025	U.S. Bank 10100	10100	Total	\$206.25
Refer	3063 UHL COMPANY	-			
Cash Payment	E 101-41930-400 Repairs & Maintenance-	PREVENTATIVE MTCE CONTRACT- CITY HALL 1ST QTR 2025			\$724.37
Invoice 81492	10/2/2025				
Cash Payment	E 222-42260-402 Building Maintenance	PREVENTATIVE MTCE CONTRACT- FIRE DEPT 1ST QTR 2025			\$724.38
Invoice 81492	10/2/2025				

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Cash Payment E 101-45200-400 Repairs & Maintenance- CO DETECTOR CALIBRATION & HEATING SYSTEM MTCE- 3 GARAGE UNIT HEATERS & ROOF MUA @ PARKS GARAGE- MANCHESTER RD **\$1,414.00**

Invoice 77324A 9/30/2025

Transaction Date 10/22/2025 U.S. Bank 10100 10100 **Total** **\$2,862.75**

Refer 3064 WASTE MANAGEMENT OF WI-MN -

Cash Payment E 101-41930-384 Refuse/Garbage Dispos GARBAGE SVC OCTOBER 2025- CITY HALL & FIRE DEPT **\$116.99**

Invoice 8156383-1593-8 10/3/2025

Cash Payment E 222-42260-384 Refuse/Garbage Dispos GARBAGE SVC OCTOBER 2025- CITY HALL & FIRE DEPT **\$117.00**

Invoice 8156383-1593-8 10/3/2025

Transaction Date 7/21/2021 U.S. Bank 10100 10100 **Total** **\$233.99**

Refer 3065 WESTSIDE WHOLESALE TIRE AND -

Cash Payment E 222-42260-409 Other Equipment Repair 4 NEW TIRES MOUNTED & BALANCED- FIRE VEHICLE #47 2022 CHEVY TAHOE FIRE DUTY OFFICER VEHICLE **\$977.80**

Invoice 971025 10/1/2025

Transaction Date 10/22/2025 U.S. Bank 10100 10100 **Total** **\$977.80**

Refer 3066 WESTVALVE PLUMBING, LLC -

Cash Payment E 602-49450-440 Other Contractual Servic JET SEWER FROM MANHOLE 60 FT- @ 1910 COMMERCE BLVD- AFTER HOURS SVC- FRIDAY EVENING **\$1,295.00**

Invoice 1059 10/8/2025

Transaction Date 10/22/2025 U.S. Bank 10100 10100 **Total** **\$1,295.00**

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$63,340.81
222 AREA FIRE SERVICES	\$18,540.80
281 COMMONS DOCKS FUND	\$329.62
285 HRA/HARBOR DISTRICT	\$1,450.24
601 WATER FUND	\$7,926.84
602 SEWER FUND	\$88,195.39
609 MUNICIPAL LIQUOR FUND	\$6,124.66
	\$185,908.36

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$185,908.36
Total	\$185,908.36

MOUND CITY COUNCIL MINUTES
October 14, 2025

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, October 14, 2025, at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano, and Michelle Herrick.

Members absent:

Others present: City Manager Jesse Dickson, Kevin Kelly, City Clerk, City Finance Director Noah Iverson, City Engineer Matt Bauman, City Attorney Scott Landsman, Orono Police Officer Ryan Spencer, David Gilbertson.

Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.

1. Open meeting

Mayor Holt called the meeting to order at 6:03 p.m.

2. Pledge of Allegiance

3. Approve agenda

MOTION by McEnaney, seconded by Castellano, to approve the amended agenda. All voted in favor. Motion carried.

4. Consent agenda

MOTION by McEnaney, seconded by Herrick, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

A. Approve payment of claims

B. Approve Minutes: September 23, 2025 City Council Regular Meeting

C. Pay Request No. 2 in the amount of \$277,242.75 to GMH Asphalt for the 2025 Street and Utility Improvements Project; PW-25-01, PW-25-02, PW-25-05

D. Miscellaneous Pay Request No. 2 in the amount of \$157.00 to Advantage Irrigation for the 2025 Mill & Overlay Project, PW-25-02

5. Comments and suggestions from citizens present on any item not on the agenda.

No one came forward.

6. Orono Police Department with the July 2025 Activity Report

Sergeant Ryan Spencer of the Orono Police Department (OPD) said the OPD has been steadily busy with day-to-day operations. Spencer said the OPD is responding to e-bike issues and their

use by juveniles. Spencer said there are repeat offenders in which officers offer education regarding their understanding of safety.

Spencer said the SWAT attended the MTOA Conference and conducted training. Spencer said the OPD is hiring officers and on October 23rd there will be interviews for three full time and seven part time officers. Spencer said the OPD has hired three cadets for the Cadet Program to start the process of becoming police officers.

Spencer said the OPD is hiring for one Investigator position and for PT officer. Spencer said the PT officers will be used to alleviate OT budget expenses.

Spencer said the OPD is planning for Halloween and will be out in the neighborhoods patrolling to keep everyone safe.

7. State Representative Andrew Myers Presentation

Myers said the passage of bills in the house were bipartisan mostly due to the house having equal members from both parties. Myers noted a couple of bills which passed:

- Open meeting law amended to include remote meeting participation from a non-public location
- Water and sewer line infrastructure bill
- City public notices can be posted on websites if there is not an official paper available
- Bonding Bill passed with Capital Investment of \$700Million
- The 2026 bonding bill next session will focus on local infrastructure funding

Myers said he has heard feedback regarding the following which allow for opportunities to respond to shared issues:

- Financial decisions made at the local level instead of top down
- Partnerships supporting our schools and property tax relief
- Consolidation of fire services and explore options with pension relief
- Hwy 7 changes to make the highway safer
- Myers said he authored an E-bikes bipartisan bill to require use of helmets from ages 15-18 and was disappointed this bill did not go to a vote.

McEnaney said the legislature is introducing bills which restrict City involvement in local decision making. Myers said he is working on finding housing options for residents within his district. Myers said local communities have a good understanding of what housing works for their community. McEnaney said the Met Council is constantly pushing density requirements. Myers said Mound is doing well with the availability of affordable housing.

Pugh said what besides pressuring elected officials can the City do to get water treatment plant funding. Myers said he is working with MN state senator Johnson-Stewart and US Representative Kelly Morrison on this.

Myers said he has discussed having the legislative bus tour to come to Mound. Myers said the Metro Bonding Tour for the MN House is scheduled for November 12-14. Myers said the City may have to make a presentation at a stop in Normandale where City can staff give Mound's pitch for funding.

Landsman said the City can come up with their own rules regarding remote meeting attendance. Landsman added that elected officials who participate in meetings remotely don't have to be in a public place as was required in the past.

8. Public Hearings:

Dickson said residents were notified two weeks in advance of the meeting of their pending assessments.

- A. Action on Resolution Adopting Assessment for Miscellaneous Expenses and Certifying To the County Auditor at 5% Interest – Levy #26076

Mayor Holt opened the public hearing at 6:34.

No one came forward.

Mayor Holt closed the public hearing at 6:35.

Motion by McEnaney, seconded by Castellano, to approve the following resolution. All voted in favor. Motion carried.

RESOLUTION NO. 25-80: RESOLUTION ADOPTING ASSESSMENT FOR MISCELLANEOUS EXPENSES AND CERTIFYING TO THE COUNTY AUDITOR AT 5% INTEREST - LEVY # 26076

- B. Action on Resolution Adopting Assessment for Delinquent Municipal Utility Bills and Certifying to the County Auditor at 5% Interest – Levy # 26078

Mayor Holt opened the public hearing at 6:36.

David Gilbertson, 3053 Bryant Lane, said he owes over \$2K in utility bills and his issue with the water is that he has to buy two-gallon jugs of water to provide for his family which adds up to \$85.00/ month. Gilbertson said he is building an addition to his home and is in a bind with all of his expenses.

Iverson said Gilbertson's utility payments will be assessed to his taxes as City water to residents is not turned off. Iverson said the assessment is the repayment plan paid through the tax escrow on the property.

Gilbertson said he wanted to give his side of the story. The Council discussed options with Mr. Gilbertson regarding water quality and access to resources.

Mayor Holt closed the public hearing at 6:45.

Motion by Castellano, seconded by Pugh, to approve the following resolution. All voted in favor. Motion carried.

RESOLUTION NO. 25-81: RESOLUTION ADOPTING ASSESSMENT FOR DELINQUENT MUNICIPAL UTILITY BILLS AND CERTIFYING TO THE COUNTY AUDITOR AT 5% INTEREST - LEVY #26077

9. Ordinance Amending Chapter 74, Appendix A, Articles I and II, Regarding Electrical Utility Franchises

- A. Ordinance No. 04-2025 – An Ordinance Amending Chapter 74, Appendix A, Articles I and II, Regarding Electric Utility Franchises

Landsman said the City has a Franchise agreement with Xcel Energy for installation of infrastructure equipment in right of ways and other public land. Landsman said the Agreement was first agreed to in 2003 and is up at the end of 2025. Landsman said the new Agreement ends in 2045 and changes will remain largely the same as in the current Agreement.

Landsman said his recommendation is to pass the resolution and ordinance.

Motion by McEnaney, seconded by Herrick, to approve the following ordinance. All voted in favor. Motion carried.

Ordinance No. 04-2025 – An Ordinance Amending Chapter 74, Appendix A, Articles I and II, Regarding Electric Utility Franchises

- B. Action on Resolution Adopting Assessment for Delinquent Municipal Utility Bills and Certifying to the County Auditor at 5% Interest – Levy # 26078

Motion by McEnaney, seconded by Herrick, to approve the following resolution. All voted in favor. Motion carried.

RESOLUTION NO. 25-82: RESOLUTION AUTHORIZING PUBLICATION BY TITLE AND SUMMARY PURSUANT TO MINN. STAT. §412.191, SUBD. 4, OF AN ORDINANCE AMENDING CHAPTER 74, APPENDIX A, ARTICLES I AND II REGARDING ELECTRIC UTILITY FRANCHISES

10. Award Bid for Phase 2 of the 2025 Water Infrastructure Improvements Project to Minger Construction for \$4,387,556.50

Bauman said the bid opening was held on September 9th and five bids were received. Bauman said during the bidding process engineers added two additional bid alternates to address issues which came up while planning out the project.

Bauman listed the three alternatives to the base bid:

- Alternate 1 – Replace 6-inch water line along Bartlett Blvd.
- Alternate 2 – Untreated water line from the well
- Alternate 3 – Treated Water to Evergreen Road

Bauman said the Minger Construction bid was 1% above engineer estimates but 21% below the highest bid.

Bauman said Commerce Blvd. will have lane reductions and closures during different stages of the project which will be communicated to residents. Bauman said the bulk of the project will begin in the spring of 2026 and work around community events.

The Council discussed the areas of the infrastructure improvements and City speed limits.

Motion by McEnaney, seconded by Pugh, to approve Resolution No. 25-83 awarding of the bid to Minger Construction for Phase 2 of the 2025 Water Infrastructure Improvements Project to Minger Construction for \$4,387,556.50. All voted in favor. Motion carried.

11. Award Bid for the 2025 Water Infrastructure Improvements – Well 9 to American Liberty Construction for \$586, 116.44

Bauman said there were three bids received and American Liberty was 19% below the engineer's estimate and is a responsible bidder. Bauman said this project is the last contract piece of the \$10Million in water treatment funds the City received.

Bauman said BMI engineers have experience in developing estimates which are based on individual conditions in the project area.

Motion by Castellano, seconded by McEnaney, to approve the following resolution. All voted in favor. Motion carried.

RESOLUTION No. 25-84: ACCEPTING BID FOR WATER TREATMENT PLANT IMPROVEMENTS - WELL 9; CITY PROJECT NO. PW-25-11

12. Authorize feasibility study for 2026 Street & Utility Improvement Projects

Bauman said the project is going to include Mill and Overlay, street reconstructions and utility improvements. Bauman said the current improvements stem from projects completed in many areas of the City during 2003-2005.

Bauman said the areas near Marion Lane and Old Shoreline Drive, Lynwood Alley and Kildare Lane are full reconstructions. Bauman said this project is part of the 2026 Capital Improvement Plan which will be bid out in the March/April timeframe with work projected to start during the summer. Bauman said the City is at the end of the cycle of street improvements which started in 2003/2004.

Motion by Herrick, seconded by McEnaney, to approve the following resolution 25-85. All voted in favor. Motion carried.

RESOLUTION No. 25-85: ORDERING PREPARATION OF REPORT FOR THE 2026 STREET & UTILITY IMPROVEMENT PROJECT; CITY PROJECT PW-26-01 AND PW-26-02

13. Comments/Reports from Council members

Council Member Pugh – Pugh said the Mayor gave a presentation at the Gillespie Center with a good conversation from those in attendance. Pugh said the Chester Park improvement looks nice but the trail is very narrow and very steep. Pugh said Edgewater Park will look quite nice when the plantings are all grown out.

Council Member McEnaney – McEnaney said she would like to get the monthly reports from the City Manager. McEnaney said the City Banner concepts will be on the agenda at the next meeting. McEnaney said the Gillespie Center 25th Anniversary Event is approaching and suggested the Council sit together at the event.

Council Member Castellano – Castellano had no comment.

Council Member Herrick – Herrick said she went to the Met Council event and was pleased to hear the Met Council take ownership to control weeds and add sustainable plantings on its property. The Council directed Dickson to draft a letter to the Met Council to urge it to improve its property.

Mayor Holt – Holt asked the Council if the Orono Police Department report should go back to monthly presentations instead of every meeting. The Council agreed to a monthly OPD report and they would like the Fire Department to make a quarterly presentation to the Council. Holt said the Westonka High School student presentation will take place in November.

14. Information/Miscellaneous

- A. Comments/reports from City Manager:
- B. Reports: Liquor – September 2025
Engineering – September 2025
Fire – August 2025
- C. Minutes: March 20, 2025 – Docks and Commons Commission
- D. Correspondence:

15. Adjourn

MOTION by Castellano, seconded by Pugh, to adjourn at 7:53 p.m. All voted in favor. Motion carried.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

2415 Wilshire Boulevard
Mound, MN 55364
(952) 472-0604

City of Mound
Community Development Department

MEMORANDUM

To: Honorable Mayor and City Council
From: Sarah Smith, Community Development Director
Date: October 22, 2025
Re: October 28, 2025 City Council Consent Agenda Item --- 2025 Annual Mound Tree Lighting Special Event

Overview.

Betsy Brady, on behalf of Westonka Community & Commerce (WCC), has submitted Public Gathering Permit, Musical Concert Permit and Seasonal, Banner and Portable Sign Permit applications for the 2025 Annual Mound Tree Lighting to be held at Veteran's Park and Lost Lake Commons in downtown Mound on Thursday, November 20, 2025 from 6:00 p.m. to 8:00 p.m. (excluding event set up and tear down.) Details about the upcoming event are outlined in the permit applications and supporting materials that were submitted by the applicant. Some highlights about this year's tree lighting special event are provided below:

- The tree lighting will be similar to previous events to include holiday activities and music featuring a local choir performance and photos with Santa. A new event this year is a live nativity. There will be 1 vendor booth included in this year's event.
- A sound system will be used.
- Food and beverages will be available at the event. WCC is responsible for reaching out to Hennepin County to obtain the required licensing for the event.
- In the event of inclement weather, the event will be cancelled and a notice will be placed on the WCC website and the WCC Facebook. Additionally, a WCC email blast would be sent out.
- The placement of temporary and / or a portable signage requires a permit and is eligible for administrative approval.
- Similar to 2024, Staff recommends waiver of all involved local fees for the event as this is a public event for the benefit for the entire community.
- Parking for the event will take place at the Transit District parking deck and in public parking lots; also local streets.
- The applicant needs to coordinate with the Mound Public Works Department and Hennepin County Transportation regarding any local or county roads, or portions thereof, that may need to be barricaded or closed to traffic for the special event; also the Orono Police Department and Mound Fire Department.
- Mound Staff met with the applicant on site on October 23rd about the site set up and logistics for the event.
- Similar to 2024, the entrance into the Veteran's Park parking lot off of Shoreline Drive across from the Post Office will be barricaded for the fire truck to enter. Also, the other end of the

parking lot spaces on the west side by True Value will also be barricaded. Barricading of the event area will take place the afternoon of November 20th (specific time TBD) and will be removed after the event and cleanup activities are completed.

- The Public Works Director will be contacting Metro Transit Commission about bus service on November 20th in the vicinity of the special event.
- The Public Works Director or Superintendent will be applying for the MFD permit for the small recreational firepits that will be at the event.
- A certificate of insurance for the special event is required and subject to the review and approval by the City Manager.

Recommendation. Staff recommends City Council approval of the submitted permit applications for the 2025 Annual Mound Tree Lighting, subject to the following conditions:

1. Permit fees shall be waived for the special event.
2. Applicant shall be responsible for procurement of all required public agency permits that are needed to hold the event (*i.e., Hennepin County Health Department, Three Rivers Park District, etc.*).
3. Special event signage shall be subject to the provisions of City Code Chapter 119 for signage. Applicant is responsible for removal of all signage following the event.
4. Applicant shall work with the Orono Police Department, the Fire Department and Public Works Department regarding logistics for the upcoming event including, but not limited to, equipment and personnel needs, site set-up and staging, road closure(s), traffic/pedestrian control and circulation, etc.
5. Amplified music, speakers and PA/sound systems are to be directed in the direction best suited to minimize impact upon neighbors.
6. Road closing and/or barricading, as needed for the event, is approved. The applicant required to coordinate same with the Public Works Department, the Orono Police Department, Mound Fire Department, and Hennepin County Transportation regarding logistics for the event of road closing(s).
7. The certificate of insurance is submitted and approved by the City of Mound.

A draft resolution has been prepared. Staff recommends approval.

**CITY OF MOUND
RESOLUTION NO. 25-86**

**RESOLUTION APPROVING PUBLIC GATHERING PERMIT AND MUSICAL CONCERT
PERMIT FOR 2025 TREE LIGHTING EVENT
ON THURSDAY, NOVEMBER 20, 2025 WITH WAIVED FEES DUE TO PUBLIC PURPOSE OF
GATHERING**

WHEREAS, Betsy Brady, on behalf of Westonka Community and Commerce, submitted Public Gathering Permit. Musical Concert Permit and Seasonal, Banner and Portable Sign Permit applications for the annual Mound tree lighting ceremony to be held on Thursday, November 20, 2025 om 6:00 p.m. to 8:00 p.m. at Veteran's Park and Lost Lake Commons in downtown Mound; and

WHEREAS, the 2025 Fee Schedule set a Public Gathering Permit Category I Location Fee at \$300 per day and the Damage Deposit at \$500 per day; and

WHEREAS, the 2025 Fee Schedule set the Musical Concert Fee at \$50 per day unless a Public Gathering Permit Fee is being paid in which case the fee is waived; and

WHEREAS, the 2025 Fee Schedule set the Seasonal, Banner and Portable Sign Permit at \$25; and

WHEREAS, the Mound Fire Department (MFD) Tent Permit Fee is \$25; and

WHEREAS, City Staff has reviewed said applications and has recommended reasonable conditions to protect the public's investment in its public parks and common areas as set forth in a staff memo to the City Council dated October 22, 2025 ("Conditions"); and

WHEREAS, the City Manager and City Staff desire to waive the public gathering permit fee and damage waiver and other related fees because the annual tree lighting ceremony is a public event that benefits the community as a whole.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this Resolution.
2. Waiver of permit fees and damage deposit for the special event is in the public interest due to the overwhelming public benefits.
3. The permits are approved for the 2025 Annual Mound Tree Lighting.

Adopted by the City Council this 28th day of October, 2025.

Jason R. Holt, Mayor

Attest: Kevin Kelly, Clerk

**CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364**

PUBLIC GATHERING PERMIT

Use of a public park or commons by any group consisting of **15 or more individuals**.

Use is not to interfere with traffic and general use of the park or commons or to be beyond the ability of the police in maintaining order.

NO LIQUOR OR BEER MAY BE USED IN ANY OF THE CITY PARKS OR BUILDINGS.

Group is to remove all litter and trash and provide a deposit to insure cleaning up of the park area.

Category I Locations: Surfside Park, Greenway, Centerview Park and Parking Deck

PERMIT FEE: \$300/DAY _____ DAMAGE DEPOSIT: \$500/DAY _____

Category II Locations: Other Parks (neighborhoods, veteran's parks)

PERMIT FEE: \$50/DAY _____ DAMAGE DEPOSIT: \$200/DAY _____

A Certificate of Insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands.

Date(s) of Use Thursday, November 20, 2025

Area to be Used Veterans Memorial Plaza / Green Space

Time Frame 6:00 - 8:00

Intended Use 42nd Annual Tree Lighting

Expected Attendance 500

Organization Westonka Community & Commerce

Representative's Name Ben Brady

Address P.O. box 97, Mound, MN 55364

Telephone No. Daytime: _____ Work: _____

E-Mail: _____

Departmental Approval

City Clerk _____

Police Dept. _____

Public Works Dept. _____

Fire Dept. _____

____\$50/event (only if no Public Gathering Permit Issued)

____Date(s) of Musical Concert

____LICENSE #

CITY OF MOUND
2415 WILSHIRE BLVD.
MOUND, MINNESOTA 55364

MUSICAL CONCERT PERMIT APPLICATION

(Including, but not limited to, live music, music provided by a disc jockey, and/or any type of amplified music)

EVENT: WCC 42nd Annual Tree lighting

LOCATION OF MUSICAL CONCERT: Veterans Memorial Plaza

TYPE OF MUSICAL CONCERT: local choirs

TIME PERIOD OF MUSICAL CONCERT 6:00 - 8:00
(HOURS PERMITTED: Mon - Sun: 7:00 am - 10:00 pm)

REQUESTED EXTENSION OF HOURS: _____
(Council approval must be received to conduct a musical concert after 10:00 pm)

APPLICANT: Betsy Brady CONTACT: 612.710.9329

ADDRESS: P.O. box 97 ADDRESS: _____

E-MAIL _____

HOME PHONE #: _____ WORK PHONE #: _____

10/17/25
Date

Betsy Brady
Applicant's Signature

A certificate of insurance naming the City of Mound as Certificate Holder/Additional Insured is required with respect to the City's ownership of the public lands, if applicable.

Department Review

Approved Denied

Police Dept. _____

Adm. _____

Fire Dept. _____



2415 Wilshire Blvd, Mound, MN 55364
Phone 952-472-0600 Fax 952-472-0620

SEASONAL, BANNER, & PORTABLE SIGN PERMIT APPLICATION

Note: Any information supplied on this form will be considered public according to the Minnesota Government Data Practices Act.

SITE	Property Address _____	Zone _____
	Business Name _____	Phone _____
APPLICANT	Name <u>Westonka Community Commerce</u>	Email <u>6</u>
	Phone _____	Fax _____ Other _____
OWNER	Name _____	
	Phone _____	Fax _____ Other _____
SIGN CONTRACTOR	Company Name _____	
	Address _____	
	Contact Person _____	Email _____
	Phone _____	Fax _____ Other _____

See City Code Chapter 119-4

☐ **Seasonal Sign \$25** - Dates from _____ to _____ Size _____ feet x _____ feet = _____ sf
Message _____

Seasonal Signs - Seasonal signs of a temporary or portable nature may be used in the non-residential districts to promote or advertise on-premise seasonal services or merchandise. Such signs shall be limited to a maximum of thirty-two (32) square feet and shall not be left in place for more than a two (2) month period. **Permits and fees shall be required** for all seasonal signs, and permits may be issued no more than two (2) times per calendar year per business.

☒ **Banner/Pennant \$25** - Dates from 11-01-25 to 11-20-25
Describe event WCC - 41st Annual Tree lighting event Thursday November 20th
Sign locations (list or attach map) ① Carboneo Ius Bank Building
② Green Space Area

Temporary banners and pennants employed for grand openings of business establishments, special events or promotions and holidays are **not exempt from permits and fees** and shall be removed within thirty (30) days upon permit issuance unless an alternate schedule is approved by the City Council. Temporary banners and pennants are prohibited from being placed upon any decorative fencing unless the banner or pennant is used in conjunction with a government, a quasi-public function, or similar-related special event. Permits for banners and pennants can be issued no more than four (4) times per calendar year.

☐ **Portable Sign (no fee)** - Dates from _____ to _____ Number of signs _____
Sign locations (list or attach map) _____

Describe sign (message, materials, etc.) _____

Portable Signs used for the purpose of directing the public may be permitted under the following conditions:

- (a) Said sign is coincidental to, or used in conjunction with, a **governmental unit or quasi-public function**; and
- (b) The period of use of said sign shall not exceed **thirty (30) consecutive days**; and
- (c) Signs shall not be used more than **four (4) times during a calendar year**; and
- (d) Signs shall be placed on the premises of the advertised event and/or on such other premises following approval of a temporary sign permit by the City of Mound. Administrative approval of a portable sign permit is permitted if the following conditions are met:
 - 1. The sign is not being placed on public property.
 - 2. Written permission from the property owner of record is provided if being located off-premises.
 - 3. The criteria reference in subsections (a), (b), and (c) above are met.
 - 4. The proposed location of the sign is reviewed and deemed acceptable by Mound Staff, which shall include the Police, Planning, and Engineering Departments, based on the following criteria:
 - The sign is not being placed in the road right-of-way.
 - The sign does not obstruct the sight triangle for pedestrian or vehicular traffic.
 - Placement of the sign does not create any potential traffic or other related hazard; and
- (e) Portable sign **placement on public property requires City Council approval**; and
- (f) Such signs shall require the issuance of a permit but will be exempt from all fees; and
- (g) In the instance of a multi-use facility, only one seasonal sign may be placed on the premises at any one time.

Applicants are advised that incomplete applications or insufficient information can delay the processing of the permit request or may result in the application being rejected. Please fully complete all involved sections of the application and provide as much detail as possible, including, but not limited to, the proposed locations of signs, using addresses or landmarks, and written permission from the property owner for off-site locations.


APPLICANT'S SIGNATURE

DATE

10.17.25

(OFFICE USE ONLY) SPECIAL CONDITIONS & COMMENTS:

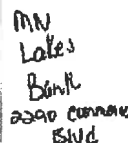
RECEIVED BY & DATE PLANS CHECKED BY APPROVED BY & DATE

ZONING

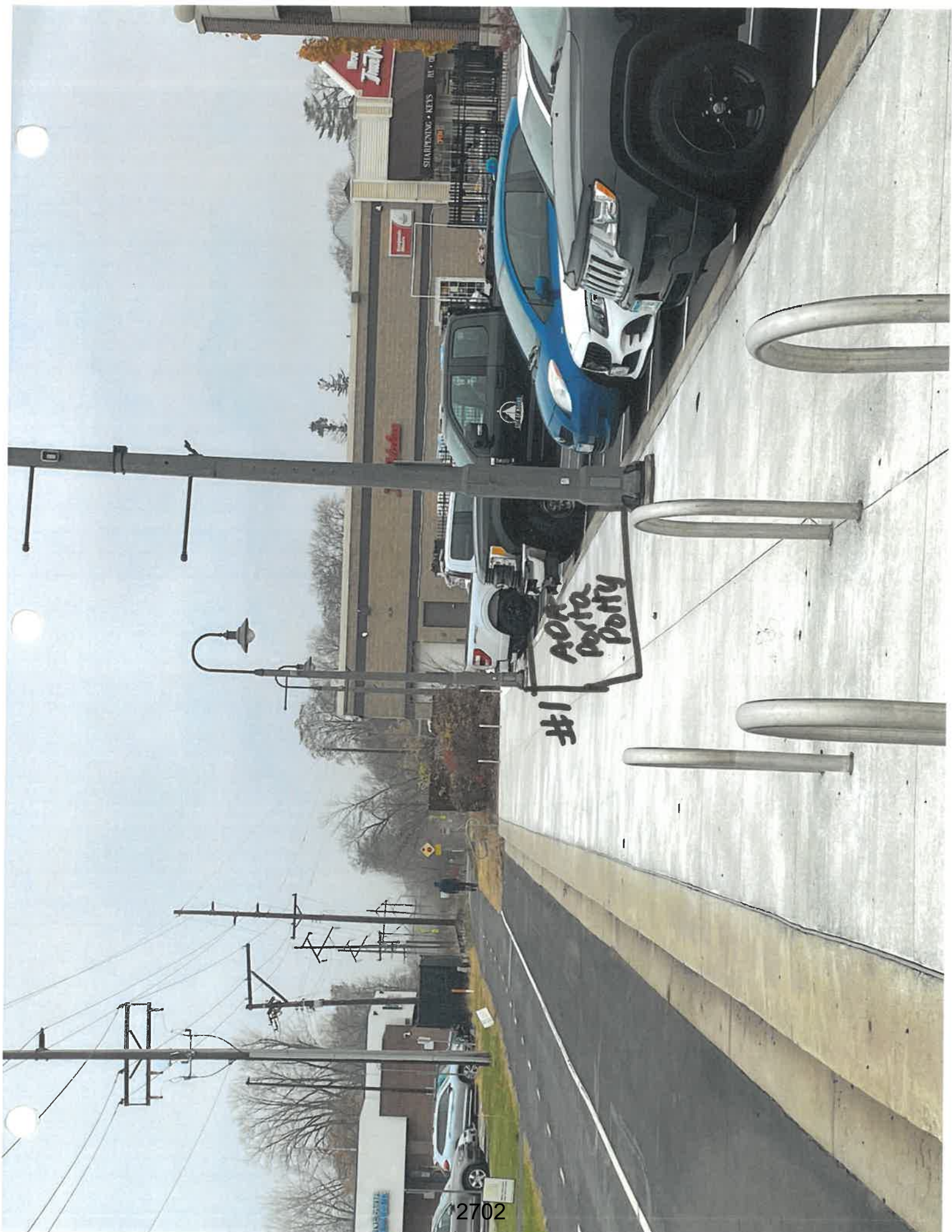
COPIED

APPROVED

Belmont Lane



2701





#2

cookies

hot chocolate

tent - tables

10x10 tent

#3

hand washing station

decorated with christmas lights.

* need power for christmas lights

Crop

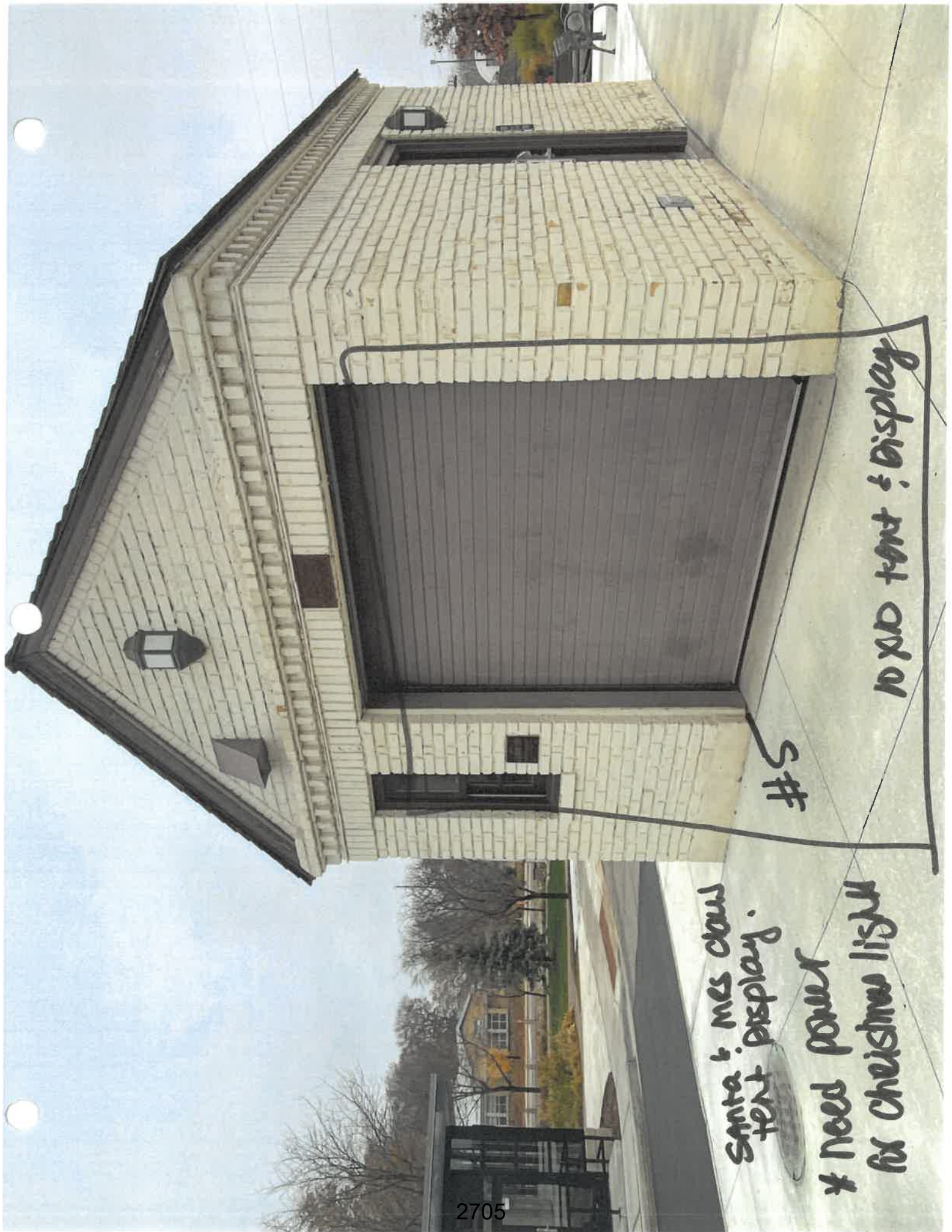


#4 Table for sound system
* need power

2 speakers -

1 towards tree

1 towards
The new path
towards Artesa
& lake area



Boysia; tent and or

S#

Santa's new class
tent display.
* Need power
for Christmas lights

October 22, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Lost Lake Commons – Phase 2 Improvements
City Project No. PW-25-10
Pay Request No. 1

Dear Mr. Dickson:

Please find enclosed Pay Request No. 1 from Pember Companies for work completed on the Lost Lake Commons – Phase 2 Project from September 14, 2025, through October 17, 2025.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$128,224.45 to Pember Companies.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.
City Engineer

CONTRACTOR'S PAY REQUEST

LOST LAKE COMMONS - PHASE 2

**BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW 25-10

BMI PROJECT NO. 24X.137161

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$811,796.65
TOTAL, COMPLETED WORK TO DATE	\$134,973.10
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$134,973.10
RETAINED PERCENTAGE (5.0%)	\$6,748.66
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$128,224.45
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1	\$128,224.45

CERTIFICATE FOR PARTIAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor:Pember Companies
N4449 469th St
Menomonie, WI 54751

By

Name

Project Manager

Title

Date

10/21/25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318

By

CONSULTING ENGINEER

Date 10/22/2025

APPROVED FOR PAYMENT:

OWNER:

By

Name

Title

Date

And

Name

Title

Date

Pay Request No.:

LOST LAKE COMMONS - PHASE 2



Real People. Real Solutions.

CITY OF MOUND
BMI PROJECT NO. 24X.137161
WORK COMPLETED THROUGH FRIDAY, OCTOBER 17, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$34,720.00	1.00 LUMP SUM	\$34,720.00	LUMP SUM	\$0.00	0.50 LUMP SUM	\$17,360.00
2	TRAFFIC CONTROL	\$2,350.00	1.00 LUMP SUM	\$2,350.00	LUMP SUM	\$0.00	0.50 LUMP SUM	\$1,175.00
3	REMOVE CURB AND GUTTER	\$12.50	65.00 LIN FT	\$812.50	LIN FT	\$0.00	65.00 LIN FT	\$812.50
4	REMOVE BENCH	\$200.00	3.00 EACH	\$600.00	EACH	\$0.00	3.00 EACH	\$600.00
5	REMOVE CONCRETE WALK (ANY THICKNESS)	\$3.65	225.00 SQ FT	\$821.25	SQ FT	\$0.00	0.00 SQ FT	\$0.00
6	REMOVE PAVERS	\$2.60	2,726.00 SQ FT	\$7,087.60	SQ FT	\$0.00	2,726.00 SQ FT	\$7,087.60
7	REMOVE BOLLARD	\$665.00	5.00 EACH	\$3,325.00	EACH	\$0.00	5.00 EACH	\$3,325.00
8	REMOVAL OF STREET LIGHT AND FOUNDATION	\$1,455.00	5.00 EACH	\$7,275.00	EACH	\$0.00	5.00 EACH	\$7,275.00
9	SALVAGE BOULDER RETAINING WALL	\$45.00	70.00 LIN FT	\$3,150.00	LIN FT	\$0.00	70.00 LIN FT	\$3,150.00
10	SALVAGE MEMORIAL PAVERS	\$14.00	588.00 SQ FT	\$8,232.00	SQ FT	\$0.00	588.00 SQ FT	\$8,232.00
11	COMMON EXCAVATION (EV)	\$125.00	30.00 CU YD	\$3,750.00	CU YD	\$0.00	25.00 CU YD	\$3,125.00
12	AGGREGATE BASE, CL 5 (CV)	\$114.00	20.00 CU YD	\$2,280.00	CU YD	\$0.00	0.00 CU YD	\$0.00
13	ADJUST CASTING (SANITARY)	\$770.00	1.00 EA	\$770.00	EA	\$0.00	1.00 EA	\$770.00
14	BITUMINOUS TRAIL PATCH	\$80.00	15.00 SQ FT	\$1,200.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
15	4" CONCRETE WALK (STANDARD)	\$8.15	310.00 SQ FT	\$2,526.50	SQ FT	\$0.00	0.00 SQ FT	\$0.00
16	4" CONCRETE WALK (COLORED)	\$21.30	680.00 SQ FT	\$14,484.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
17	4" CONCRETE WALK (COLORED & STAMPED)	\$20.00	2,400.00 SQ FT	\$48,000.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
18	6" CONCRETE WALK (COLORED)	\$20.00	4,130.00 SQ FT	\$82,600.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
19	6" CONCRETE WALK (COLORED & STAMPED)	\$20.00	3,250.00 SQ FT	\$65,000.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
20	STRAIGHT PRE-CAST COLORED CONCRETE SEAT WALL (PLAZA)	\$635.00	44.00 LIN FT	\$27,940.00	LIN FT	\$0.00	0.00 LIN FT	\$0.00
21	CURED PRE-CAST COLORED CONCRETE SEAT WALL (PERFORM INTERPRETIVE SIGN	\$630.00	80.00 LIN FT	\$50,400.00	LIN FT	\$0.00	80.00 LIN FT	\$50,400.00
22	WAYFINDING SIGN (PANEL REPLACEMENT ON EXISTING SIGNS- 2	\$4,210.00	4.00 EACH	\$16,840.00	EACH	\$0.00	0.00 EACH	\$0.00
23	WAYFINDING SIGN (NEW FULL SIGN FURNISH AND INSTALL)	\$2,345.00	3.00 EACH	\$7,035.00	EACH	\$0.00	0.00 EACH	\$0.00
24	MONUMENT SIGN (NAME PLATE REPLACEMENT- 2 PANELS PER S	\$18,085.00	1.00 EACH	\$18,085.00	EACH	\$0.00	0.00 EACH	\$0.00
25	IRRIGATION SYSTEM ADJUSTMENTS	\$4,100.00	1.00 LUMP SUM	\$4,100.00	LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
26	PERENNIAL #1 CONT.)	\$12,000.00	1.00 LUMP SUM	\$12,000.00	LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
27	PERENNIAL #2 CONT.)	\$16.50	386.00 EACH	\$6,369.00	EACH	\$0.00	0.00 EACH	\$0.00
28	DECIDUOUS SHRUB #5 CONT.)	\$27.60	3.00 EACH	\$82.80	EACH	\$0.00	0.00 EACH	\$0.00
29	DECIDUOUS TREE (2.5" CAL. B&B)	\$61.90	34.00 EACH	\$2,104.60	EACH	\$0.00	0.00 EACH	\$0.00
30	CONIFEROUS TREE (#10 CONT.)	\$575.00	11.00 EACH	\$6,325.00	EACH	\$0.00	0.00 EACH	\$0.00
31	LANDSCAPE EDGER	\$345.00	15.00 EACH	\$5,175.00	EACH	\$0.00	0.00 EACH	\$0.00
32	ROCK MULCH	\$8.50	680.00 LIN FT	\$5,780.00	LIN FT	\$0.00	0.00 LIN FT	\$0.00
33	INSTALL SALVAGED BOULDER	\$129.00	32.00 CU YD	\$4,128.00	CU YD	\$0.00	0.00 CU YD	\$0.00
34	MISCELLANEOUS SITE GRADING	\$160.00	33.00 EACH	\$5,280.00	EACH	\$0.00	0.00 EACH	\$0.00
35	SILT FENCE TYPE MACHINE SLICED	\$5,000.00	1.00 LUMP SUM	\$5,000.00	LUMP SUM	\$0.00	0.50 LUMP SUM	\$2,500.00
36	GEOTEXTILE FABRIC TYPE V	\$3.80	350.00 LIN FT	\$1,330.00	LIN FT	\$0.00	170.00 LIN FT	\$646.00
37	HYDRAULIC MULCH WITH SEED MIXTURE (RESIDENTIAL TURF)	\$1.90	300.00 SQ YD	\$570.00	SQ YD	\$0.00	0.00 SQ YD	\$0.00
38	COMMON TOPSOIL BORROW (LV)	\$9,240.00	0.40 ACRE	\$3,696.00	ACRE	\$0.00	0.00 ACRE	\$0.00
39	BIOLOG TYPE STRAW	\$88.00	50.00 CU YD	\$4,400.00	CU YD	\$0.00	0.00 CU YD	\$0.00
40	INLET PROTECTION	\$4.40	200.00 LIN FT	\$880.00	LIN FT	\$0.00	200.00 LIN FT	\$880.00
41	SERVICE CABINET 1	\$140.00	3.00 EACH	\$420.00	EACH	\$0.00	0.00 EACH	\$0.00
42	EQUIPMENT PAD PRECAST	\$19,620.00	1.00 LUMP SUM	\$19,620.00	LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
43	2" PVC CONDUIT	\$1,590.00	1.00 EACH	\$1,590.00	EACH	\$0.00	0.00 EACH	\$0.00
44	1-1/4" PVC CONDUIT	\$10.60	592.00 LIN FT	\$6,275.20	LIN FT	\$0.00	500.00 LIN FT	\$5,300.00
45	1" PVC CONDUIT	\$4.25	1,104.00 LIN FT	\$4,682.00	LIN FT	\$0.00	1,000.00 LIN FT	\$4,250.00
46	3/4" PVC CONDUIT	\$4.25	975.00 LIN FT	\$4,143.75	LIN FT	\$0.00	900.00 LIN FT	\$3,825.00
47	LIGHTING UNIT TYPE LP	\$4.25	20.00 LIN FT	\$85.00	LIN FT	\$0.00	0.00 LIN FT	\$0.00
48	BOLLARD LIGHTING UNIT	\$10,500.00	9.00 EACH	\$94,500.00	EACH	\$0.00	0.00 EACH	\$0.00
49	BOLLARD LIGHTING UNIT WITH RECEPTACLE	\$5,835.00	6.00 EACH	\$35,010.00	EACH	\$0.00	0.00 EACH	\$0.00
50		\$5,835.00	6.00 EACH	\$35,010.00	EACH	\$0.00	0.00 EACH	\$0.00

Pay Request No.:

LOST LAKE COMMONS - PHASE 2

1



CITY OF MOUND
BIM PROJECT NO. 24X.137161
WORK COMPLETED THROUGH FRIDAY, OCTOBER 17, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	HANDHOLE TYPE 1	\$1,010.00	5.00 EACH	\$5,050.00	EACH	\$0.00	5.00 EACH	\$5,050.00
52	HANDHOLE TYPE 2	\$850.00	9.00 EACH	\$7,650.00	EACH	\$0.00	9.00 EACH	\$7,650.00
53	EVENT POWER PEDESTAL	\$7,425.00	1.00 EACH	\$7,425.00	EACH	\$0.00	0.00 EACH	\$0.00
54	RECEPTACLE PEDESTAL	\$4,775.00	2.00 EACH	\$9,550.00	EACH	\$0.00	0.00 EACH	\$0.00
55	LOAD CENTER RECEPTACLE PANEL (LCRP)	\$4,775.00	1.00 LUMP SUM	\$4,775.00	LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
56	IRRIGATION RECEPTACLE REMOVE AND REPLACE	\$745.00	1.00 LUMP SUM	\$745.00	LUMP SUM	\$0.00	0.00 LUMP SUM	\$0.00
57	1-1/2" #30 AWG	\$9.55	210.00 LIN FT	\$2,005.50	LIN FT	\$0.00	0.00 LIN FT	\$0.00
58	1-1/2" #1 AWG	\$6.25	725.00 LIN FT	\$3,806.25	LIN FT	\$0.00	0.00 LIN FT	\$0.00
59	1-1/2" #6 AWG	\$3.70	770.00 LIN FT	\$2,849.00	LIN FT	\$0.00	0.00 LIN FT	\$0.00
60	1-1/2" #8 AWG	\$3.20	3,859.00 LIN FT	\$12,348.80	LIN FT	\$0.00	0.00 LIN FT	\$0.00
61	1-1/2" #10	\$1.35	14,514.00 LIN FT	\$19,593.90	LIN FT	\$0.00	0.00 LIN FT	\$0.00
64	REMOVE BITUMINOUS TRAIL	\$1.20	1,130.00 SQ FT	\$1,356.00	SQ FT	\$0.00	1,300.00 SQ FT	\$1,560.00
65	4" CONCRETE WALK (STANDARD)	\$7.50	1,200.00 SQ FT	\$9,000.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
66	REMOVE BOARDWALK DECKING	\$4.45	1,160.00 SQ FT	\$5,162.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
67	2" X 6" COMPOSITE BOARDWALK DECKING	\$36.75	1,160.00 SQ FT	\$42,630.00	SQ FT	\$0.00	0.00 SQ FT	\$0.00
TOTAL AMOUNT:				\$811,796.65		\$0.00		\$134,973.10

2709

October 22, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Water Treatment Infrastructure Improvements – Phase 1
City Project No. PW 25-12
Pay Request No. 4 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 4 & Final from Widmer Construction for work completed on the Water Treatment Infrastructure Improvements – Phase 1 from July 12, 2025, through August 18, 2025.

At this time, the project is complete and the and we have prepared a pay request that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$7,216.22 to Widmer Construction.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.

City Engineer

CONTRACTOR'S PAY REQUEST**WATERMAIN INFRASTRUCTURE PROJECT - PHASE 1****BOLTON
& MENK**

Real People. Real Solutions.

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

CITY OF MOUND - PW-25-12**BMI PROJECT NO. 24X.135355**

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$715,799.98
TOTAL, COMPLETED WORK TO DATE	\$721,622.45
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$721,622.45
RETAINED PERCENTAGE (0.0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$721,622.45
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$714,406.23
PAY CONTRACTOR AS ESTIMATE NO. 4 & FINAL	\$7,216.22

CERTIFICATE FOR FINAL PAYMENT

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that applicable provisions of the Iowa Code have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor:

Widmer Construction
9455 County Rd 15
Maple Plain, MN 55359

By *Roy Vanduit* Name

MANAGING MEMBER Title

Date *9/16/25*

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE, STE 200, CHASKA, MN 55318**

By *Matthew S. Bauman*, Project Manager
Matthew S. Bauman

Date 10/22/2025

APPROVED FOR PAYMENT:**OWNER:**

By _____
Name Title Date

And _____
Name Title Date

Pay Request No.:

WATERMAIN INFRASTRUCTURE PROJECT - PHASE 1

4 & FINAL



Real People. Real Solutions.

CITY OF MOUND

BMI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH MONDAY, AUGUST 18, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	MOBILIZATION	\$32,553.39	1.00 LUMP SUM	\$32,553.39	1.00 LUMP SUM	\$32,553.39	1.00 LUMP SUM	\$32,553.39
2	TRAFFIC CONTROL	\$50,421.42	1.00 LUMP SUM	\$50,421.42	1.06 LUMP SUM	\$53,446.71	1.06 LUMP SUM	\$53,446.71
3	REMOVE CONCRETE WALK (ANY THICKNESS)	\$5.93	600.00 SQ FT	\$3,558.00	488.00 SQ FT	\$2,893.84	488.00 SQ FT	\$2,893.84
4	REMOVE CONCRETE PAVEMENT (ANY THICKNESS)	\$5.59	650.00 SQ FT	\$3,633.50	660.00 SQ FT	\$3,689.40	660.00 SQ FT	\$3,689.40
5	REMOVE CONCRETE CURB AND GUTTER	\$6.38	300.00 LIN FT	\$1,914.00	141.00 LIN FT	\$899.58	141.00 LIN FT	\$899.58
6	REMOVE WATERMAIN (ANY SIZE, ANY TYPE)	\$5.05	700.00 LIN FT	\$3,535.00	665.00 LIN FT	\$3,358.25	665.00 LIN FT	\$3,358.25
7	REMOVE HYDRANT ASSEMBLY	\$404.18	1.00 EACH	\$404.18	1.00 EACH	\$404.18	1.00 EACH	\$404.18
8	REMOVE GATE VALVE AND BOX (ANY SIZE)	\$252.61	16.00 EACH	\$4,041.76	15.00 EACH	\$3,789.15	15.00 EACH	\$3,789.15
9	REMOVE AIR RELIEF MANHOLE	\$353.66	1.00 EACH	\$353.66	1.00 EACH	\$353.66	1.00 EACH	\$353.66
10	REMOVE STEEL CASING	\$11.55	70.00 LIN FT	\$808.50	70.00 LIN FT	\$808.50	70.00 LIN FT	\$808.50
11	ABANDON 8" WATERMAIN	\$13.95	230.00 LIN FT	\$3,208.50	230.00 LIN FT	\$3,208.50	230.00 LIN FT	\$3,208.50
12	EXPLORATORY EXCAVATION	\$405.18	10.00 HOUR	\$4,051.80	6.00 HOUR	\$2,431.08	6.00 HOUR	\$2,431.08
13	TEMPORARY WATER SERVICE	\$810.14	10.00 EACH	\$8,101.40	10.00 EACH	\$8,101.40	10.00 EACH	\$8,101.40
14	TEMPORARY WATER SERVICE (FIRE)	\$3,507.52	1.00 LUMP SUM	\$3,507.52	2.00 LUMP SUM	\$7,015.04	2.00 LUMP SUM	\$7,015.04
15	STABILIZING AGGREGATE (CV)	\$0.01	300.00 CU YD	\$3.00	70.50 CU YD	\$0.71	70.50 CU YD	\$0.71
16	SUBGRADE EXCAVATION (CV)	\$5.00	300.00 CU YD	\$1,500.00	70.50 CU YD	\$352.50	70.50 CU YD	\$352.50
17	GEOTEXTILE FABRIC, TYPE V	\$0.49	1,200.00 SQ YD	\$588.00	1,286.00 SQ YD	\$630.14	1,286.00 SQ YD	\$630.14
18	BITUMINOUS PATCH (CITY STREET)	\$63.60	930.00 SQ YD	\$59,148.00	784.00 SQ YD	\$49,862.40	784.00 SQ YD	\$49,862.40
19	BITUMINOUS PATCH (COUNTY ROAD)	\$125.73	450.00 SQ YD	\$56,578.50	567.00 SQ YD	\$71,288.91	567.00 SQ YD	\$71,288.91
20	AGGREGATE BEDDING	\$4.50	100.00 TON	\$450.00	12.00 TON	\$54.00	12.00 TON	\$54.00
21	6" DIP WATERMAIN, CL. 52	\$92.53	15.00 LIN FT	\$1,387.95	17.00 LIN FT	\$1,573.01	17.00 LIN FT	\$1,573.01
22	6" C900 PVC WATERMAIN (OPEN CUT)	\$76.95	125.00 LIN FT	\$9,618.75	101.00 LIN FT	\$7,771.95	101.00 LIN FT	\$7,771.95
23	8" C900 PVC WATERMAIN (OPEN CUT)	\$87.88	75.00 LIN FT	\$6,591.00	26.00 LIN FT	\$2,284.88	26.00 LIN FT	\$2,284.88
24	10" C900 PVC WATERMAIN (OPEN CUT)	\$88.00	65.00 LIN FT	\$5,720.00	74.00 LIN FT	\$6,512.00	74.00 LIN FT	\$6,512.00
25	12" C900 PVC WATERMAIN (OPEN CUT)	\$88.83	400.00 LIN FT	\$35,532.00	447.00 LIN FT	\$39,707.01	447.00 LIN FT	\$39,707.01
26	12" C900 PVC WATERMAIN (HDD)	\$160.52	265.00 LIN FT	\$42,537.80	270.00 LIN FT	\$43,340.40	270.00 LIN FT	\$43,340.40
27	12" C900 PVC WATERMAIN (PIPE BURST)	\$112.70	1,215.00 LIN FT	\$136,930.50	1,215.00 LIN FT	\$136,930.50	1,215.00 LIN FT	\$136,930.50
28	6" GATE VALVE AND BOX	\$2,902.36	5.00 EACH	\$14,511.80	4.00 EACH	\$11,609.44	4.00 EACH	\$11,609.44
29	8" GATE VALVE AND BOX	\$3,636.95	3.00 EACH	\$10,910.85	2.00 EACH	\$7,273.90	2.00 EACH	\$7,273.90
30	10" GATE VALVE AND BOX	\$4,565.55	1.00 EACH	\$4,565.55	3.00 EACH	\$13,696.65	3.00 EACH	\$13,696.65
31	12" BUTTERFLY VALVE AND BOX	\$4,560.96	9.00 EACH	\$41,048.64	8.00 EACH	\$36,487.68	8.00 EACH	\$36,487.68
32	14" BUTTERFLY VALVE AND BOX	\$7,300.44	1.00 EACH	\$7,300.44	1.00 EACH	\$7,300.44	1.00 EACH	\$7,300.44
33	HYDRANT ASSEMBLY	\$6,827.56	1.00 EACH	\$6,827.56	1.00 EACH	\$6,827.56	1.00 EACH	\$6,827.56
34	HYDRANT EXTENSION	\$1,546.65	1.00 LIN FT	\$1,546.65	0.00 LIN FT	\$0.00	0.00 LIN FT	\$0.00
35	CONNECT TO EXISTING WATERMAIN	\$2,987.93	10.00 EACH	\$29,879.30	10.00 EACH	\$29,879.30	10.00 EACH	\$29,879.30
36	CONNECT TO EXISTING WATER SERVICE	\$611.95	10.00 EACH	\$6,119.50	9.00 EACH	\$5,507.55	9.00 EACH	\$5,507.55
37	1" CURB STOP & BOX	\$1,211.98	1.00 EACH	\$1,211.98	1.00 EACH	\$1,211.98	1.00 EACH	\$1,211.98
38	1" CORPORATION STOP	\$951.45	10.00 EACH	\$9,514.50	9.00 EACH	\$8,563.05	9.00 EACH	\$8,563.05
39	1" WATER SERVICE PIPE	\$18.30	25.00 LIN FT	\$457.50	54.00 LIN FT	\$988.20	54.00 LIN FT	\$988.20
40	4" POLYSTYRENE INSULATION	\$34.62	8.00 SQ YD	\$276.96	0.00 SQ YD	\$0.00	0.00 SQ YD	\$0.00
41	DUCTILE IRON FITTINGS	\$11.09	2,000.00 POUND	\$22,180.00	2,354.00 POUND	\$26,105.86	2,354.00 POUND	\$26,105.86
42	AIR RELIEF MANHOLE	\$15,496.66	1.00 LUMP SUM	\$15,496.66	1.00 LUMP SUM	\$15,496.66	1.00 LUMP SUM	\$15,496.66
43	REPAIR SANITARY SERVICE (ANY SIZE)	\$466.22	5.00 EACH	\$2,331.10	0.00 EACH	\$0.00	0.00 EACH	\$0.00
44	CONCRETE CURB & GUTTER (ANY TYPE)	\$40.85	600.00 LIN FT	\$24,510.00	153.00 LIN FT	\$6,250.05	153.00 LIN FT	\$6,250.05
45	4" CONCRETE WALK (INCL AGG BASE CL 5)	\$12.48	650.00 SQ FT	\$8,112.00	449.00 SQ FT	\$5,603.52	449.00 SQ FT	\$5,603.52
46	6" CONCRETE WALK (INCL AGG BASE CL 5)	\$23.01	250.00 SQ FT	\$5,752.50	156.00 SQ FT	\$3,589.56	156.00 SQ FT	\$3,589.56
47	TRUNCATED DOMES	\$63.03	16.00 SQ FT	\$1,008.48	16.00 SQ FT	\$1,008.48	16.00 SQ FT	\$1,008.48
48	BIOLOG	\$3.46	800.00 LIN FT	\$2,768.00	800.00 LIN FT	\$2,768.00	800.00 LIN FT	\$2,768.00
49	INLET PROTECTION	\$158.88	16.00 EACH	\$2,542.08	16.00 EACH	\$2,542.08	16.00 EACH	\$2,542.08
50	TOPSOIL BORROW (LV)	\$73.21	70.00 CU YD	\$5,124.70	14.00 CU YD	\$1,024.94	14.00 CU YD	\$1,024.94

Pay Request No.:

WATERMAIN INFRASTRUCTURE PROJECT - PHASE 1

4 & FINAL



Real People. Real Solutions.

CITY OF MOUND

BMI PROJECT NO. 24X.135355

WORK COMPLETED THROUGH MONDAY, AUGUST 18, 2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51	SOD, LAWN TYPE	\$26.26	325.00	\$8,534.50	8.00	\$210.08	8.00	\$210.08
52	6" SOLID LINE - PAINT	\$6.93	100.00	\$693.00	81.00	\$561.33	81.00	\$561.33
53	CROSSWALK BLOCKS - PAINT	\$3.74	240.00	\$897.60	108.00	\$403.92	108.00	\$403.92
54	LANDSCAPE ALLOWANCE	\$5,000.00	1.00	\$5,000.00	0.00	\$0.00	0.00	\$0.00
EW 1	STORM CATCHBASIN	\$11,750.00	0.00	\$0.00	1.00	\$11,750.00	1.00	\$11,750.00
EW 2	BALBOA BUILDING BURSTING PIT	\$8,765.00	0.00	\$0.00	1.00	\$8,765.00	1.00	\$8,765.00
EW 3	HIDDENVALE PIT	\$15,211.13	0.00	\$0.00	1.00	\$15,211.13	1.00	\$15,211.13
EW 4	FUSING AT FAIRVIEW	\$7,725.00	0.00	\$0.00	1.00	\$7,725.00	1.00	\$7,725.00
					0		0	
TOTAL AMOUNT:				\$715,799.98		\$721,622.45		\$721,622.45

2713

 Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-726-199-264
Submitted Date and Time:	8-Oct-2025 3:10:43 PM
Legal Name:	WIDMER CONSTRUCTION LLC
Federal Employer ID:	81-0624883
User Who Submitted:	sharonv
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	5713920
Minnesota ID:	6610572
Project Owner:	CITY OF MOUND
Project Number:	24X.135355
Project Begin Date:	08-Apr-2025
Project End Date:	30-Aug-2025
Project Location:	MOUND
Project Amount:	\$721,622.45

Subcontractor Summary

Name	ID	Affidavit Number
STAPF CONCRETE CONST	6036685	805777408
GMH ASPHALT CORP	2857091	1338552320
EJ MAYERS	6130608	442183680
ALLSTATES PAVEMENT RECYCLING	3908651	1511993344

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Widmer Construction LLC

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

DATED 09/16/2025

The undersigned hereby acknowledges receipt of the sum of \$714,406.23

CHECK ONLY ONE

- 1 ☐ as partial payment for labor, skill and material furnished.)
2) ☐ as payment for all labor, skill and material furnished or to be furnished(except the sum of (retainage)
3) ☒ -as full and final payment for all labor, skill and material furnished or to be furnished to the following property: (Except the sum of \$7216.22 as retainage or holdback)

2025 Mound Water Treatment Infrastructure Phase 1 PW 25-12

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's lien against said real property for labor, skill or material furnished to said real property(only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full.

Company: Widmer Construction LLC
By: [Signature]
Title: Managing member
Address: 9455 Cty Rd 15
Maple Plain Mn 5535

NOTE: If this instrument is executed by a corporation, it must be signed by an Officer, and if executed by a partnership, it must be signed by a partner.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-796-653-024
Submitted Date and Time:	7-Oct-2025 1:53:43 PM
Legal Name:	STAPF CONCRETE CONSTRUCTION INC
Federal Employer ID:	16-1615178
User Who Submitted:	stapfconcrete
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	805777408
Minnesota ID:	6036685
Project Owner:	CITY OF MOUND
Project Number:	25-12
Project Begin Date:	22-May-2025
Project End Date:	24-May-2025
Project Location:	MOUND
Project Amount:	\$15,341.45
Subcontractors:	No Subcontractors

Important Messages

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Widmer Construction LLC

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

DATED 08/06/2025

The undersigned hereby acknowledges receipt of the sum of \$15,341.45

CHECK ONLY ONE

- 1 ___ as partial payment for labor, skill and material furnished.)
2) ___ as payment for all labor, skill and material furnished or to be furnished(except the sum of ___(retainage)
3) X -as full and final payment for all labor, skill and material furnished or to be furnished to the following property:

2025 Mound Water Treatment Infrastructure

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's lien against said real property for labor, skill or material furnished to said real property(only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full.

Company: Stapf Concrete Const.
By: [Signature]
Title: President
Address: 201 W. Travelers Tr, #211
Burnsville, MN 55337

NOTE: If this instrument is executed by a corporation, it must be signed by an Officer, and if executed by a partnership, it must be signed by a partner.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-600-370-144
Submitted Date and Time:	8-Oct-2025 2:06:00 PM
Legal Name:	G M H ASPHALT CORP
Federal Employer ID:	41-1662485
User Who Submitted:	gmhasphalt
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1338552320
Minnesota ID:	2857091
Project Owner:	CITY OF MOUND
Project Number:	PW 25-12
Project Begin Date:	01-Apr-2025
Project End Date:	08-Oct-2025
Project Location:	MOUND
Project Amount:	\$72,203.60
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Widmer Construction LLC
RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

DATED 09/16/2025

The undersigned hereby acknowledges receipt of the sum of ~~\$15,341.45~~ ^{72,203.60}

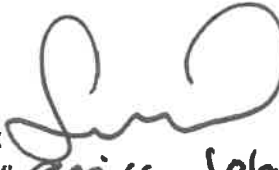
CHECK ONLY ONE

- 1 ☐ as partial payment for labor, skill and material furnished.)
2) ☐ as payment for all labor, skill and material furnished or to be furnished(except the sum of (retainage)
3) ☒ -as full and final payment for all labor, skill and material furnished or to be furnished to the following property: (Except the sum of \$3610.18 as retainage or holdback)

2025 Mound Water Treatment Infrastructure Phase 1 PW 25-12

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's lien against said real property for labor, skill or material furnished to said real property(only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full.

Company:

By:  Anica Johnson

Title: Controller

Address:

GMH Asphalt
9180 Laketown Rd
Chaska, MN 55318

NOTE: If this instrument is executed by a corporation, it must be signed by an Officer, and if executed by a partnership, it must be signed by a partner.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-878-944-224
Submitted Date and Time:	5-Aug-2025 11:20:20 AM
Legal Name:	E J MAYERS INC
Federal Employer ID:	48-1257369
User Who Submitted:	EJMayers
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	442183680
Minnesota ID:	6130608
Project Owner:	CITY OF MOUND
Project Number:	PW25-12
Project Begin Date:	05-May-2025
Project End Date:	09-May-2025
Project Location:	WATER TREATMENT INFRASTRUCTURE
Project Amount:	\$15,000.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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1C 134 - Please

* Widmer Construction LLC 9455 G. Rd. 15 Maple Plain, Mn.
RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS 55359

DATED 06/25/25

The undersigned hereby acknowledges receipt of the sum of \$15,000.00

CHECK ONLY ONE

1 ___ as partial payment for labor, skill and material furnished.)

2) ___ as payment for all labor, skill and material furnished or to be furnished (except the sum of ___ (retainage))

3) X as full and final payment for all labor, skill and material furnished or to be furnished to the following property:

X 2025 Mound Water Treatment Infrastructure - Name of job
Owner - City of Mound.

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's lien against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full.

Company: E.J. Mayers Inc.
By: Ernie Mayers
Title: President
Address: 21000 Larkin Rd
Corcoran, Mn. 55348

NOTE: If this instrument is executed by a corporation, it must be signed by an Officer, and if executed by a partnership, it must be signed by a partner.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-317-469-920
Submitted Date and Time:	4-Jun-2025 1:45:15 PM
Legal Name:	ALLSTATES PAVEMENT RECYCLING & STABILIZATION INC.
Federal Employer ID:	47-3023160
User Who Submitted:	APRSINC
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1511993344
Minnesota ID:	3908651
Project Owner:	CITY OF MOUND
Project Number:	250160
Project Begin Date:	17-Apr-2025
Project End Date:	17-Apr-2025
Project Location:	2025 MOUND WATER TREATMENT INFRASTRUCTURE
Project Amount:	\$6,916.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Widmer Construction LLC

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

DATED 05/27/2025

The undersigned hereby acknowledges receipt of the sum of \$6916

CHECK ONLY ONE

- 1 ___ as partial payment for labor, skill and material furnished.)
2) ___ as payment for all labor, skill and material furnished or to be furnished (except the sum of \$ ___ (retainage)
3) X as full and final payment for all labor, skill and material furnished or to be furnished to the following property:

2025 Mound Water Treatment Infrastructure

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's lien against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full.

Company: APRIS
By: [Signature]
Title: COO
Address: 14280 Sam's Rd
Box 55374

NOTE: If this instrument is executed by a corporation, it must be signed by an Officer, and if executed by a partnership, it must be signed by a partner.

October 22, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Downtown Paver Sidewalks Replacement Project – Group 3
City Project No. PW 23-08
Pay Request No. 3 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 3 & Final from Create Construction for work completed on the Downtown Paver Sidewalks Replacement Project – Group 3 from October 13, 2023, through October 3, 2025.

At this time, the contract is complete and we have prepared a pay request that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$3,340.99 to Create Construction.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.
City Engineer

DATE: 10/6/2025
CONTRACTOR'S PAY REQUEST NO. 3 & FINAL
DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 3
CITY PROJECT NOS. PW-23-08
BMI PROJECT NO. 0C1.130849
FOR WORK COMPLETED FROM 9/30/2022 THROUGH 10/3/2025

CONTRACTOR
OWNER
ENGINEER

Create Construction
City of Mound
Bolton & Menk

TOTAL AMOUNT BID.....	\$	219,955.00
APPROVED CHANGE ORDERS.....		
CURRENT CONTRACT AMOUNT.....	\$	219,955.00
TOTAL, COMPLETED WORK TO DATE.....	\$	235,000.20
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	235,000.20
RETAINED PERCENTAGE (0%)	\$	-
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	235,000.20
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	231,659.21
PAY CONTRACTOR AS ESTIMATE NO. 3 & FINAL.....	\$	3,340.99

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Create Construction
18517 100th Ave North
Maple Grove, MN 55311

By Jodi Gunderson President
Name Title
Date 10/15/25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By Matthew S. Bauman, PROJECT ENGINEER
Matthew S. Bauman

Date 10/22/2025

APPROVED FOR PAYMENT:
Owner: CITY OF MOUND

By _____
Name Title Date

REQUEST FOR PAYMENT

DATE: 10/6/2025

REQUEST NO.: 3 & FINAL

PROJECT: DOWNTOWN PAVER SIDEWALK REPLACEMENT PROJECT - GROUP 3

CONTRACTOR: Create Construction

FILEPATH: H:\MOUN\0C1130849\7_Construction\D_Pay Applications\[0C1.130849_Pay App3.xls]PAY REQ 3

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
PRORATA								
1	MOBILIZATION	LUMP SUM	1	\$12,000.00			1.00	\$12,000.00
2	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00			1.00	\$10,000.00
DOWNTOWN SIDEWALK								
3	REMOVE PAVERS	SQ FT	11,000	\$2.70			10,871.00	\$29,351.70
4	REMOVE CONCRETE CURB & GUTTER	LIN FT	80	\$6.00			152.00	\$912.00
5	REMOVE CONCRETE DRIVEWAY	SQ FT	160	\$5.00			472.00	\$2,360.00
6	BITUMINOUS PARKING LOT PATCH	SQ YD	20	\$300.00			21.00	\$6,300.00
7	ADJUST CASTING	EACH	2	\$500.00				
8	COMMON EXCAVATION (PAVER BASE REMOVAL)	CU YD	225	\$50.00			225.00	\$11,250.00
9	4" CONCRETE WALK (STANDARD)	SQ FT	7,000	\$8.25			6,678.00	\$55,093.50
10	6" CONCRETE WALK (STANDARD)	SQ FT	100	\$15.00			441.00	\$6,615.00
11	8" CONCRETE DRIVEWAY (STANDARD)	SQ FT	250	\$12.00			472.00	\$5,664.00
12	4" CONCRETE WALK (COLORED)	SQ FT	3,750	\$12.00			3,752.00	\$45,024.00
13	CONCRETE CURB & GUTTER DESIGN ANY	LIN FT	80	\$35.00			152.00	\$5,320.00
14	TRUNCATED DOMES	SQ FT	40	\$50.00			40.00	\$2,000.00
15	INLET PROTECTION	EACH	13	\$225.00			13.00	\$2,925.00
16	TURF RESTORATION	LIN FT	400	\$10.00			250.00	\$2,500.00
17	LANDSCAPE ALLOWANCE	ALLOWANCE	1	\$1,000.00			0.75	\$750.00
MISCELLANEOUS WALKS								
18	REMOVE CONCRETE WALK/DRIVEWAY	SQ FT	1,950	\$4.00	77.00	\$308.00	2,592.00	\$10,368.00
19	4" CONCRETE WALK (STANDARD)	SQ FT	1,650	\$9.00	77.00	\$693.00	2,429.00	\$21,861.00
20	6" CONCRETE WALK/DRIVEWAY	SQ FT	300	\$12.00			163.00	\$1,956.00
21	TURF RESTORATION	LIN FT	250	\$10.00			275.00	\$2,750.00
TOTAL AMOUNT						\$1,001.00		\$235,000.20



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-875-263-456
Submitted Date and Time:	7-Oct-2025 10:00:43 PM
Legal Name:	CREATE CONSTRUCTION LLC
Federal Employer ID:	20-2752864
User Who Submitted:	avery06
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	561197056
Minnesota ID:	7764707
Project Owner:	CITY OF MOUND
Project Number:	PW-23-08
Project Begin Date:	30-Sep-2022
Project End Date:	03-Oct-2025
Project Location:	CITY OF MOUND
Project Amount:	\$235,000.20
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

October 22, 2025

Mr. Jesse Dickson, City Manager
City of Mound
2415 Wilshire Boulevard
Mound, MN 55364

RE: Downtown Paver Sidewalks Replacement Project – Group 2
City Project No. PW 24-08
Pay Request No. 6 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 6 & Final from Create Construction for work completed on the Downtown Paver Sidewalks Replacement Project – Group 2 from April 10, 2025, through August 18, 2025.

At this time, the project is complete and the and we have prepared a pay request that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$3,320.85 to Create Construction.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

Matthew S. Bauman, P.E.
City Engineer

DATE: 8/18/2025
 CONTRACTOR'S PAY REQUEST NO. 6 & FINAL CONTRACTOR Create Construction
 DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2 OWNER City of Mound
 CITY PROJECT NOS. PW-24-08 ENGINEER Bolton & Menk
 BMI PROJECT NO. 0C1.130662
 FOR WORK COMPLETED FROM 4/10/2025 THROUGH 8/18/2025

TOTAL AMOUNT BID.....	\$	370,929.25
APPROVED CHANGE ORDERS.....	\$	-
CURRENT CONTRACT AMOUNT.....	\$	370,929.25
TOTAL, COMPLETED WORK TO DATE.....	\$	332,085.40
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	332,085.40
RETAINED PERCENTAGE (0%)	\$	-
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	332,085.40
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	328,764.55
PAY CONTRACTOR AS ESTIMATE NO. 6 & FINAL.....	\$	3,320.85

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Create Construction
 18517 100th Ave North
 Maple Grove, MN 55311

By Jodi Gunderson President
 Name Title
 Date 10/15/25

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By Matthew S. Bauman, PROJECT MANAGER
 Matthew S. Bauman

Date 10/22/2025

APPROVED FOR PAYMENT:
 Owner: CITY OF MOUND

By _____
 Name Title Date

REQUEST FOR PAYMENT

DATE: 8/18/2025

REQUEST NO.: 6 & FINAL

PROJECT: DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2

CONTRACTOR: Create Construction

FILEPATH: H:\MOUN\0C1130662\7_Construction\D_Pay Applications\0C1.130662_Pay App_Number_1.xlsx]PAY REQ 6

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
PRORATA								
1	MOBILIZATION	LUMP SUM	1	\$12,000.00			1.00	\$12,000.00
2	TRAFFIC CONTROL	LUMP SUM	1	\$10,000.00			1.00	\$10,000.00
DOWNTOWN SIDEWALK								
3	REMOVE CONCRETE CURB & GUTTER	LIN FT	700	\$6.00			612.00	\$3,672.00
	REMOVE CONCRETE PAVEMENT	SQ FT	700	\$7.00			809.00	\$5,663.00
5	REMOVE CONCRETE WALK	SQ FT	125	\$6.00			125.00	\$750.00
6	REMOVE PAVERS	SQ FT	10,095	\$2.75			8,812.00	\$24,233.00
7	COMMON EXCAVATION (PAVER BASE REMOVAL)(E)	CU YD	55	\$50.00			55.00	\$2,750.00
8	BITUMINOUS COUNTY PATCH	SQ YD	165	\$140.00			168.00	\$23,520.00
9	ADJUST HANDHOLE	EACH	1	\$500.00			1.00	\$500.00
10	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	700	\$36.00			734.40	\$26,438.40
11	CONCRETE V-CURB	LIN FT	40	\$35.00			111.00	\$3,885.00
12	4" CONCRETE WALK (STANDARD)	SQ FT	575	\$9.00			821.00	\$7,389.00
13	6" CONCRETE WALK (STANDARD)	SQ FT	325	\$15.00			224.00	\$3,360.00
14	4" CONCRETE WALK (COLORED ONLY)	SQ FT	3,325	\$12.00			4,008.00	\$48,096.00
15	4" CONCRETE WALK (COLORED & STAMPED)	SQ FT	3,400	\$17.00			3,082.00	\$52,394.00
16	6" CONCRETE WALK (COLORED ONLY)	SQ FT	2,400	\$15.00			1,277.00	\$19,155.00
.....	8" CONCRETE VALLEY GUTTER	SQ FT	700	\$12.00			1,048.00	\$12,576.00
18	TRUNCATED DOMES	SQ FT	468	\$51.00			426.00	\$21,726.00
19	REVISE SIGNAL SYSTEM	SYSTEM	1	\$36,500.00			1.00	\$36,500.00
20	TURF RESTORATION	LIN FT	425	\$10.00			425.00	\$4,250.00
21	INLET PROTECTION	EACH	18	\$250.00			18.00	\$4,500.00
22	LANDSCAPING	ALLOWANCE	1	\$1,000.00			1.00	\$1,000.00
MISCELLANEOUS WALKS								

REQUEST FOR PAYMENT

DATE: 8/18/2025

REQUEST NO.: 6 & FINAL

PROJECT: DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2

CONTRACTOR: Create Construction

FILEPATH: H:\MOUN\0C1130662\7_Construction\D_Pay Applications\[0C1.130662_Pay App_Number_1.xlsx]PAY REQ 6

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
23	REMOVE CONCRETE WALK	SQ FT	2,000	\$5.00			552.00	\$2,760.00
24	REMOVE CONCRETE CURB & GUTTER	LIN FT	100	\$6.00				
25	4" CONCRETE WALK (STANDARD)	SQ FT	1,600	\$9.00			552.00	\$4,968.00
26	8" CONCRETE WALK (STANDARD)	SQ FT	400	\$12.00				
27	CONCRETE CURB & GUTTER DESIGN ANY	LIN FT	100	\$38.00				
28	TURF RESTORATION	LIN FT	250	\$10.00				
TOTAL AMOUNT								\$332,085.40



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-584-545-760
Submitted Date and Time:	13-Oct-2025 8:54:22 AM
Legal Name:	CREATE CONSTRUCTION LLC
Federal Employer ID:	20-2752864
User Who Submitted:	avery06
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1463857152
Minnesota ID:	7764707
Project Owner:	CITY OF MOUND
Project Number:	PW-24-08
Project Begin Date:	10-Apr-2025
Project End Date:	18-Aug-2025
Project Location:	CITY OF MOUND
Project Amount:	\$332,085.40

Subcontractor Summary

Name	ID	Affidavit Number
HONDA ELECTRIC, INC	2745089	610840576

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Dated: October 7th, 2025

The Undersigned hereby acknowledges receipt of the sum of \$ 332,085.40 for the project:
DOWNTOWN PAVERS SIDEWALK REPLACEMENT PROJECT - GROUP 2
City of Mound CITY PROJECT NOS. PW-24-08

Check One

1. As partial payment for labor, skill and material furnished
2. As payment for all labor, skill and material furnished or to be furnished
(except the sum of \$ Retainage or holdback)
3. X As full and final payment for all labor, skill and material furnished or to be
furnished to the following described real property: (legal description, street address or
project name)

City of Mound

2415 Wilshire Blvd.

Mound, MN 55364

And for value received hereby waives all rights acquired by the undersigned to file or
record mechanic's liens against said real property for labor, skill or material furnished to
said real property. The undersigned affirms that all material furnished by the
undersigned has been paid for, and all subcontractors employed by the undersigned
have been paid in full.

Create Construction LLC

BY

Jodi Gunderson

Its

President

Date

October 7TH, 2025



DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-085-767-648
Submitted Date and Time:	10-Oct-2025 9:07:06 AM
Legal Name:	HONDA ELECTRIC INC
Federal Employer ID:	41-1843489
User Who Submitted:	JeffPlzak
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	610840576
Minnesota ID:	2745089
Project Owner:	CITY OF MOUND
Project Number:	PW-24-08
Project Begin Date:	01-Aug-2024
Project End Date:	01-Oct-2024
Project Location:	INTERSECTION OF COMMERCE AND LYNWOOD MOUND MN 55364
Project Amount:	\$31,400.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

RECEIPT AND WAIVER OF MECANIC'S LIEN RIGHTS

Dated: **10/10/25**

The undersigned hereby acknowledges receipt of the sum of **\$31,400.00**
from:

**CREATE CONSTRUCTION, LLC
18517 100TH AVE. N.
MAPLE GROVE MN 55311**

CHECK ONLY ONE

☐ -	as partial payment for labor, skill and material furnished
☐ -	as payment for all labor skill and material furnished or to be furnished (except the sum of \$ retainage or holdback)
☒ X	as full and final payment for all labor, skill and material furnished or to be furnished to the following described real property: (legal description, street address or project name)

**CITY OF MOUND MN
DOWNTOWN PAVER SIDEWALK REPLACEMENT PROJECT PW-24-08
INVOICE #14095 = \$25,120.00
INVOICE #14121 = \$ 6,280.00**

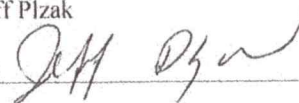
and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skill or material furnished to said real property (only for the amount if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, subcontractors employed by the undersigned have been paid in full EXCEPT:

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

HONDA ELECTRIC, INC.

Name: Jeff Plzak

Signature



Title: Chief Financial Officer (CFO)

Address: 5075 Nielsen Circle
P. O. Box 236
Loretto, MN 55357

CONTRACTOR'S RECEIPT
And
Waiver of Mechanic's Lien Rights



ThreeRivers

PARK DISTRICT

Marge Beard

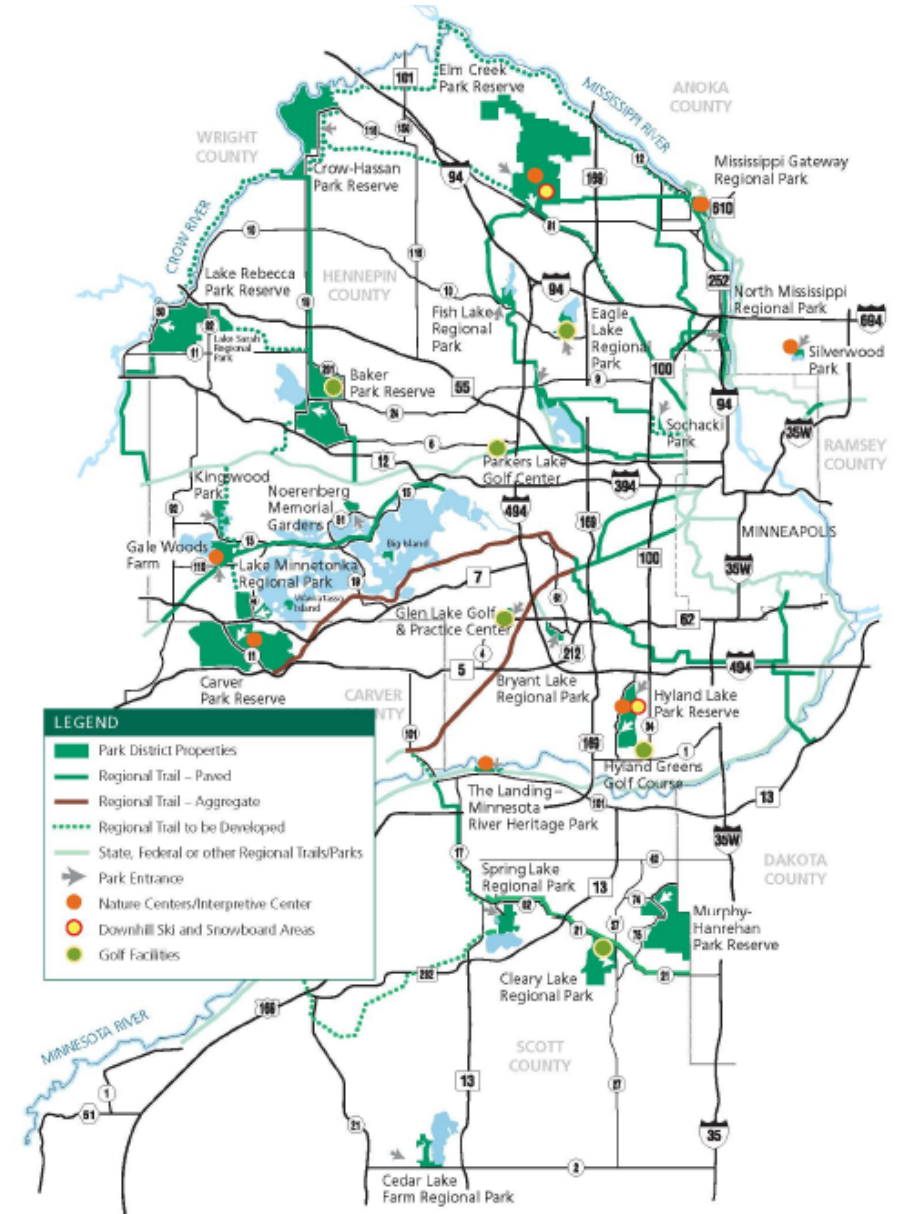
Commissioner,

District 1

Who we are

- **Park District was established in 1957 by state Legislature**
- **Board of Commissioners – 5 elected; 2 appointed**
- **Three Rivers Park District includes suburban Hennepin County**
- **Partnership with Scott County**
- **We partner with other agencies to manage some facilities**

- 25 parks and park reserves
- 27,000 acres of land
- 175 miles of regional trails
- 300 miles of trails within our parks
- 16 million visits per year



Natural Resources



Recreation



Welcoming everyone to nature



Mississippi Gateway Regional Park



Improving water quality at Whaletail Lake



Chronolog Citizen Science Monitoring Project



Regional Parks and Trails



Moving forward



We're always interested in talking about potential partnerships and how we can do an even better job serving residents of our communities.

Thank you!

Comments/questions?



CITY COUNCIL REPORT

TO: Honorable Mayor and City Council
FROM: Sarah Smith, Community Development Director;
Rita Trapp, Planning Consultant
DATE: October 22, 2025
SUBJECT: Concept Introduction
LOCATION: 4851 Shoreline Drive
APPLICANT: Max Bitterman on behalf of Dog Wellness Club

As established in *City Policy No. 012 Development Application Review Procedures*, the City Council will be hearing a concept introduction from Max Bitterman on behalf of the Dog Wellness Club for site improvements and the operation of a dog day care, boarding, and training facility at 4851 Shoreline Drive.

A concept introduction is being presented to the City Council because the applicant is proposing site amendments to a property guided and zoned mixed use, and the changes may meet the Mixed Use District thresholds for a PUD. Council input is also being sought as the proposed dog day care, boarding, and training facility is currently not listed as an allowed use in the City Code. In order for this use to be allowed in the City, a zoning code amendment would be required to determine in what district(s) the use would be allowed; whether the use be permitted, permitted with standards, or conditional in the district(s); and if there are any conditions that should be established in the zoning code.

As the Council is aware, the purpose of the concept introduction is to provide City Council members the opportunity to review the basic elements of the proposed project and to provide direction about any refinements or issues that should be researched or addressed prior to making a formal application. There will be no formal motions or votes. As this is a concept introduction, Staff will not be summarizing the concept, making a recommendation, or making a presentation. As required by City Policy No. 012, Staff did send property owners within 350 feet a letter on October 16th informing them of the Council Introduction about the proposed project and notifying them of the opportunity to provide comment at the October 28th City Council meeting.



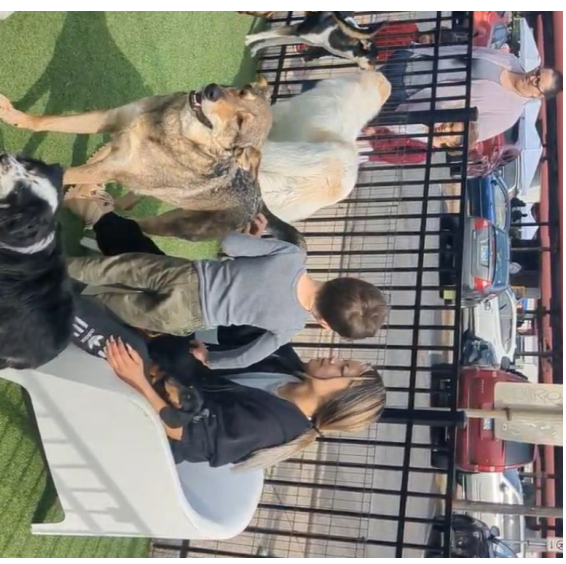
| DOG WELLNESS CLUB
NURTURE BY NATURE

4851 Shoreline Drive, Mound, MN

Business Operations Narrative

Dog Wellness Club In Your Community

Our dogs are in the high traffic Minneapolis Farmers Market Community. It is one of the quietest and most frequented attractions every weekend. Our frequent visitors include residents from the adjacent Shelby Commons Apartments, fire fighters from MSP Fire Station 4, Target Field event attendees and police officers from the 4th precinct. Our dogs are never outside unattended. All of our members attend classes to learn advanced public access skills. At DWC, our dogs are the client's and their families are their advocates. Our trademark ***dogcentric approach*** ensures that our dogs are fun and friendly neighbors that enhance any community. Our members like to say its a campus, not a kennel; built on inclusion, not incarceration.



Contents

- **Proposed building layout plans for interior:**

The interior layout will remain largely unchanged, with selective improvements focused on sanitation and functionality. Carpeting will be replaced with durable, easy-to-clean surfaces, and layout adjustments will optimize flow for staff and animal care.

**Alterations/modifications (Page 4 & 5)*

- **Proposed building layout plans for exterior:**

Alterations and modifications to the outdoor area will include screening, buffering, fencing, and landscaping to help manage sound. We will have a fenced-in yard with turf, surrounded by an arborvitae hedge. Along the road, we plan to install a pine hedge as well. The footprint of the building will remain unchanged

**Exterior Plans (Page 6 & 7)*

- **Traffic & Parking:**

Parking requirements are minimal due to the vast majority of cars stay between 1-2 minutes for pick up and drop off. Our training programs will bring in a maximum of 4 client cars that will stay for 1 hour.

**Parking & traffic summary (Page 8)*

**Traffic plan – in/out map (Page 9)*

**Traffic study results (Page 10)*



Front entrances at Shoreline Drive

Dog Entry

Dog Entry

Dog run area 1

~2,000 sq ft

Dog run area 2

~2,000 sq ft

2754

Door 1

Garage Door 1

Garage Door 2

Door 2

Fenced In Yard ↓



2755

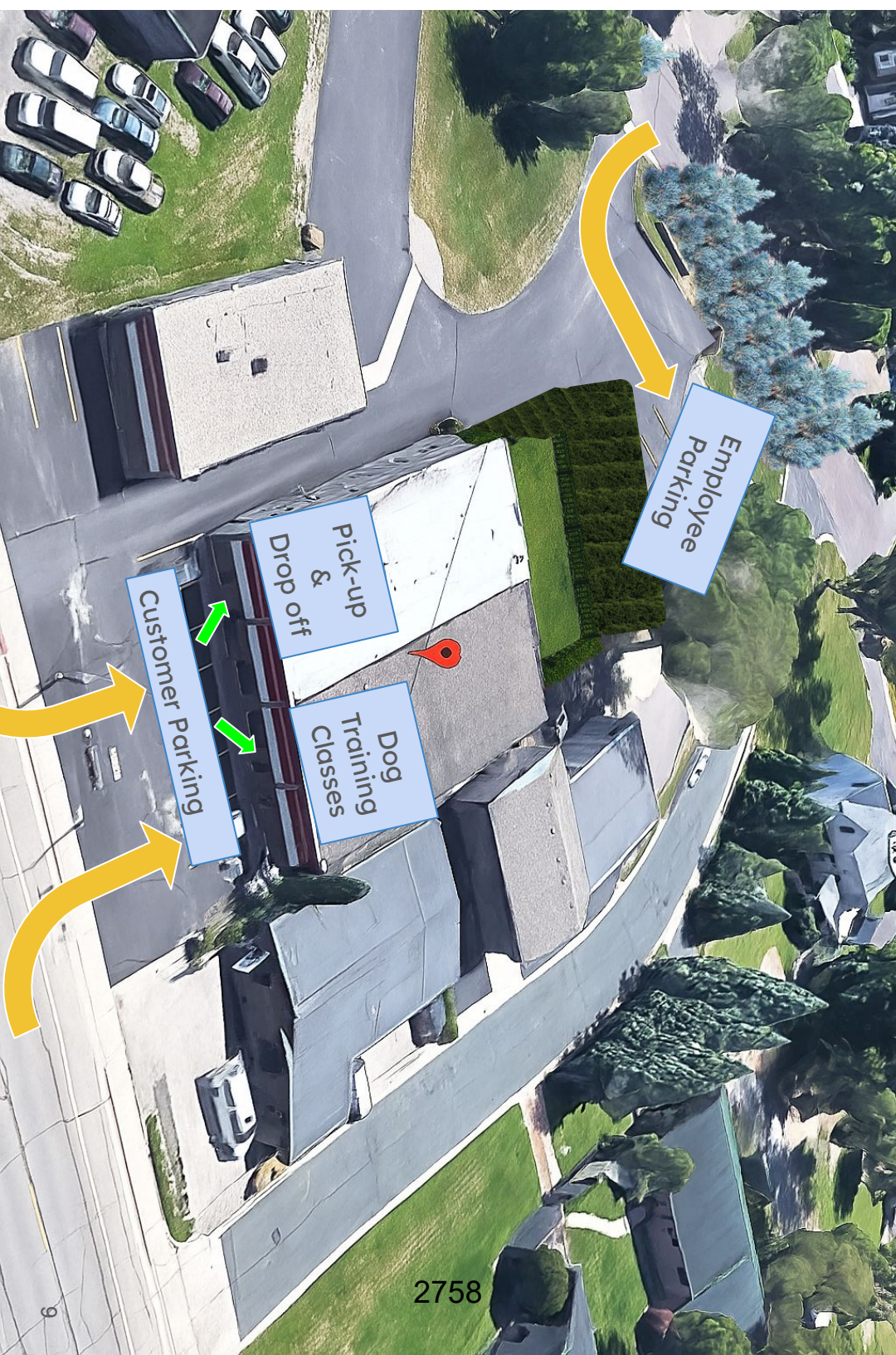


2756

Traffic & Parking

- A recent parking and traffic study at our Minneapolis location (Page 10) demonstrates minimal parking demand and steady but low-impact vehicle flow throughout the day.
- Dog Wellness Club has 12-15 employees per location with an average of 3.7 employees present at any time during a given day.
- We care for our dogs 7 days a week from 6:30 AM to 9:00 PM.
- We are open to our members for dog daycare and dog boarding from 7:30 AM - 7:30 PM Monday - Friday and 8:00 AM - 6:00 PM Saturday and Sunday.
- Our training classes run on weekday evenings and weekends.

2757



Employee
Parking

Pick-up
&
Drop off

Dog
Training
Classes

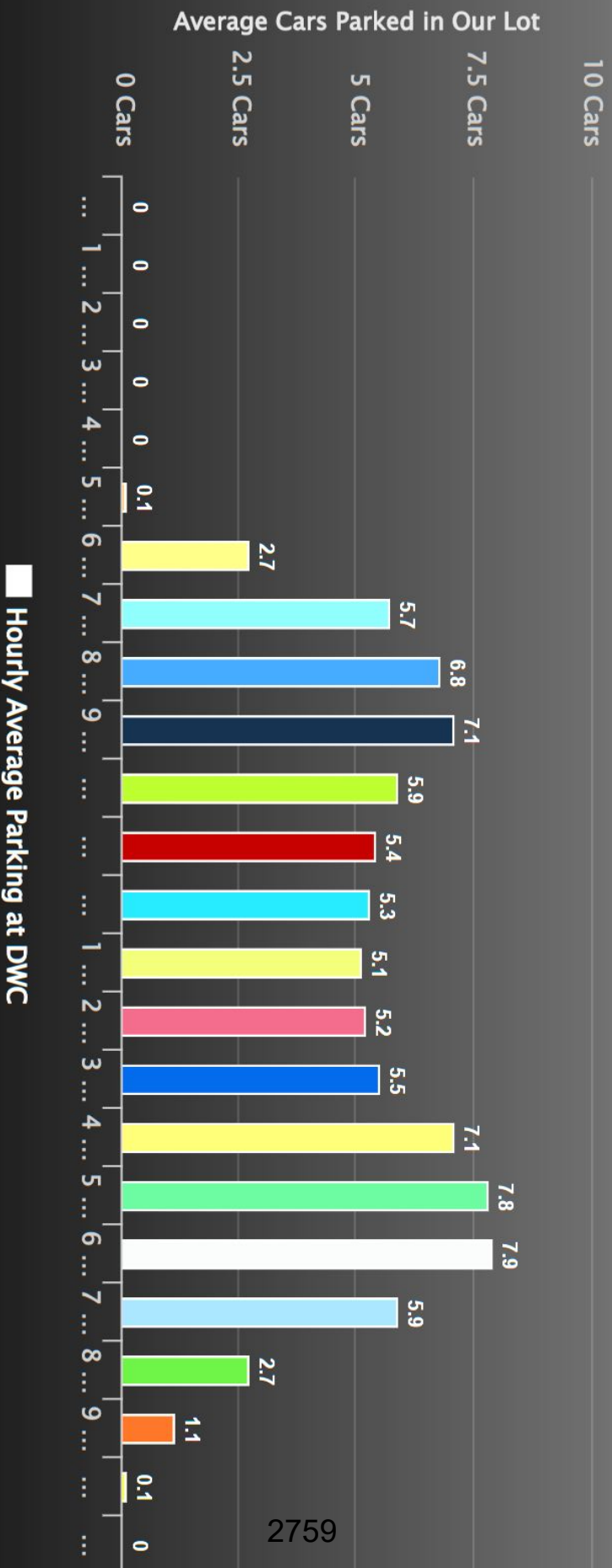
Customer
Parking

2758

Parking Study at DWC Northloop MPLS 05/19/2025 – 05/21/2025



Average cars parked in our lot includes, clients and staff. Sample taken every 5 minutes from Nest Cameras and averaged. Dog daycare attendance during time of sample was 1.12x average daily attendance



2025 Annual Stormwater Meeting Municipal Separate Storm Sewer System (MS4) Permit

Annual Meeting - 2025

October 28, 2025



Purpose of Annual Meeting

- Inform the Public
 - Impacts stormwater discharges have on local water resources.
 - Actions that can be taken to reduce the potential discharge of pollutants.
- Listen to the Public – Receive Input
 - Provide input on the adequacy of the City's Stormwater Pollution Prevention Program (SWPPP).
- Provide a Status Update
 - Review City's compliance with the MS4 Permit conditions and City's Stormwater Pollution Prevention Program implementation.
 - What did the City do in 2024, plans/completed in 2025, and the future?



What is an MS4?

A **Municipal Separate Storm Sewer System (MS4)** is a conveyance or system of conveyances designed and used for **collecting stormwater**, which includes roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, and storm drains that is **owned or operated by a government unit** having jurisdiction under section 208 of the Clean Water Act that discharges to waters of the United States.

What is an MS4?

- The MPCA designated, under Minn. R. Chapter 7090, that all Cities in urbanized areas must obtain an NPDES storm water permit.
- City of Mound meets the requirements of a Mandatory MS4 as a community in an 'urbanized area'.
- Currently implementing the Best Management Practices (BMPs) outlined in this permit.

What is a SWPPP?

- SWPPP = Storm Water Pollution Prevention Program
- Requirement of the overall MS4 Permit.
- Describes City of Mound's program for reducing/eliminating pollution to local waterways.
- The SWPPP includes:
 - Regulatory mechanisms
 - Educational programs
 - Infrastructure Improvements
 - Inspections
 - Maintenance
 - Documentation



Commitments to the MPCA

- *Execute the SWPPP's Requirements Defined in Six Minimum Control Measures*
 1. Public Education and Outreach
 2. Public Participation/Involvement
 3. Illicit Discharge Detection and Elimination
 4. Construction Site Stormwater Runoff Control
 5. Post-Construction Stormwater Management
 6. Pollution Prevention/Good Housekeeping for Municipal Operations

Commitments = Required

Public Education and Outreach



- Newsletters provided quarterly that include topics regarding stormwater runoff management and water quality.
- Water resource-related community festivals and events are held annually, including the Spirit of the Lakes Festival and MN Wake Surf Competition.



Public Participation/Involvement

- Meeting held annually to allow the public to comment on the adequacy of the SWPPP.
- Annual Clean-Up Day held in May.
- Free dumping of leaves, weeds, garden waste, milfoil, and grass/lawn clippings at the Minnetrista compost site.
- Water quality and stormwater related information is available on the City's website.



Illicit Discharge Detection and Elimination



- Ordinance prohibiting non-stormwater discharges implemented and enforced as required.
- Field staff trained in illicit discharge detection and elimination and spill response.
- Illicit discharge detection incorporated into field staff's daily activities and all inspections.



Construction Site Runoff Control



- Coordinate with Minnehaha Creek Watershed District to implement and enforce requirements for erosion, sediment, and waste controls on active construction sites.
- Provide inspection of active construction sites and coordinate compliance with approved permits.
- Plan reviewers and inspectors are trained commensurate with their responsibilities as they relate to construction site runoff control.

Post-Construction Stormwater Management

- Coordinate with Minnehaha Creek Watershed District to implement and enforce requirements for post-construction stormwater management.
- Plan reviewers are trained commensurate with their responsibilities as they relate to post-construction stormwater management.
- Requirements for stormwater management are set by the MPCA's NPDES permit and the Minnehaha Creek Watershed District rules. City has MOU with MCWD to provide regulation of its rules within Mound.



Post-Construction Stormwater Management

- Requirements for post-construction stormwater management have increased since their inception with the original NPDES permit and watershed district rules.
- Current NPDES permit requires retention on-site of a volume equal to 1" times the new and/or reconstructed impervious surface.
- MCWD rules require similar volume retention, based on site size and impervious surface.
- Requirements are meant to simulate conditions if the impervious surface had remained in a vegetated state.

Pollution Prevention/Good Housekeeping for Municipal Operations



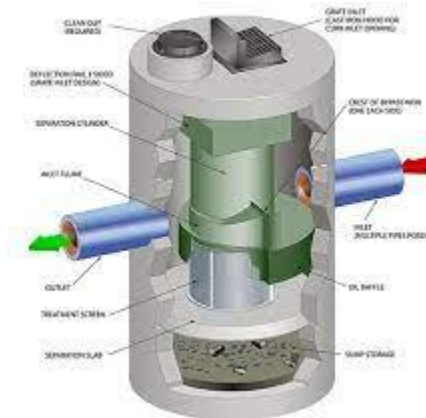
- Incorporate best management practices at municipal facilities (i.e. waste management, vehicle maintenance, use of significant materials, mowing, application of herbicides, etc.).
- Enhanced street sweeping program
 - April 1-30: initial sweeping to pickup materials deposited during winter, including road maintenance materials
 - Summer: sweep after bloom and after large rain events to pickup organic material
 - Fall: sweep after leaf drop to pickup organic material
- Implement the City's road maintenance / snow management policies.
- Inspect and maintain the storm drainage system as necessary, including structural BMPs, conveyances, and outfalls.
- Provide training to all staff commensurate with their responsibilities as they pertain to the SWPPP.
- Assess effectiveness of current storm drainage system and implement additional practices/facilities as necessary.

Storm Drainage System Assessment, Improvements, and Maintenance

- Assessments consider many factors in determining priority for potential improvements. These include Total Maximum Daily Loads implemented by the MPCA, level of treatment provided in each area currently, space available for improvements, potential flooding issues, potential costs, land use, return on investment, and downstream resources.
- City installed numerous stormwater management and treatment improvements in previous decade as part of overall City street and utility reconstruction and will be added going forward with upcoming reconstruction projects.
- Maintenance on the storm drainage system is completed annually as part of infrastructure improvement planning, and as needed when identified during routine inspections or resident comments.

Program History

- Mound has 141 outfalls in 18 separate sub-watersheds to 14 different lakes and bays.
- Performed numerous stormwater management and treatment improvements between 2007 – 2025 as part of overall City street and utility reconstruction.
 - Repaired or installed ~60 sump structures
 - Installed 9 hydrodynamic separators
 - Installed 2 pervious pavement lots
 - Installed 2 water quality vaults
 - Installed 7 bioretention basins
 - Cleaned 2 dry retention basins
 - Cleaned ~ 10 drainage swales/ravines
- Perform annual inspection and maintenance on all structural stormwater BMPs (i.e. sump manholes, stormwater treatment devices, etc.).
- Perform inspection of numerous residential and commercial developments.



Program Highlights in 2024

- Completed inspection and maintenance on all structural stormwater BMPs (i.e. sump manholes, stormwater treatment devices, etc.).
- Inspected one residential development – Artesa
- Participated in Adopt-a-Stormdrain state-wide initiative
- City cost share support to Harrison Bay Association 2024 rain barrel sale program.
- Installed the stormwater filtration basin at Lost Lake Commons Park.
 - Replaced end of life paver system at the transit center.
- Installed the stormwater filtration basin at Surfside Park as part of the playground improvements.
- Worked with local organizations on potential stormwater treatment improvements at street ends.
- Coordinated a programmatic maintenance agreement between city and MCWD for BMP management.

Program Highlights in 2025

- Completed inspection and maintenance on all structural stormwater BMPs (i.e. sump manholes, stormwater treatment devices, etc.).
- Inspected one residential development – Artessa.
- Participated in Adopt-a-Stormdrain state-wide initiative
- Installed stormwater management infrastructure at Enchanted Lane with the 2025 street reconstruction project.
- City cost share support to Harrison Bay Association 2025 rain barrel sale program.
- Worked with local organizations on potential stormwater treatment improvements at street ends.

Program Highlights in 2025

Performed the following maintenance:

- Over a dozen curbside catch basins repaired outside those fully rebuilt during road reconstruction projects.
- Multiple storm water pipe separations repaired.
- Nearly a dozen storm water outfall / holding pond cleanout excavations.
- Several clogged inlet / outfall pipes cleared by hand
- There were two illicit discharge cleanups to date.
- Over 500 hours of operation between both sweepers removing approximately 800 to 1000 yards of dirt, leaves, and trash from the streets each year.



Jennings Storm Pond Cleaning - 2025

Plans for 2026

- Continue inspection and maintenance of City's stormwater infrastructure.
- Continue to improve and refine documentation methods.
- Continue to assess/construct stormwater improvements.
- Install stormwater management improvements as part of 2026 street & utility project.
- Work with local organizations on potential stormwater treatment improvements at street ends.

Future Program Needs

- Implement pond assessment plan.
- Continue to improve efficiencies of inspection, documentation, and reporting.
- Provide training for staff involved with any portion of the SWPPP.
- Inspect all ponds and outfalls.

Questions and Comments

- From Council? (Public Comment coming next)

Questions and Comments

- Public Input

2025 Annual Stormwater Meeting Municipal Separate Storm Sewer System (MS4) Permit

Annual Meeting

October 28, 2025



Real People. Real Solutions.

City Hall & Centennial Building

Building Evaluation



**BOLTON
& MENK**

Real People. Real Solutions.

Submitted by:

Bolton & Menk, Inc.
3300 Fernbrook Ln North Suite 300,
Plymouth, Minnesota, 55447
2783

Certification

Building Evaluation Report

For

City Hall & Centennial Building

City of Mound
25X138250000

10/22/2025

PROFESSIONAL ARCHITECT

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Architect under the laws of the State of Minnesota.

Signature: _____

Typed or Printed Name: _____

Date: _____ License Number: _____

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I. REPORT INTENT

Bolton & Menk was engaged to assess the potential sale of the Centennial Building and to evaluate the city's operational needs in the absence of the facilities currently housed there. Additionally, we identified and quantified necessary code updates, deferred maintenance, and other improvements required to prepare the building for a potential sale.

This report has been compiled using information provided to Bolton & Menk by the City of Mound, along with 3D scanning data of the City Hall building. The author conducted a site visit in October 2025 and has provided professional observations on the facility's condition, based on both photographic documentation and 3D scan data collected by the project team. Nothing included in this report should infer a complete building inspection. Simply excluding a topic or item from this report should not infer that item is free of defects.

II. PROPERTY INFORMATION

Centennial Building

Location:	5341 Maywood Rd, Mound, MN 55364
Facility Size:	13,100 SF
Building Height:	5 Levels
Occupancy Group:	Business
Primary Space Type:	Office Space
Construction Type:	VB (Unprotected)
Sprinkler System:	Fully Sprinklered

III. CENTENNIAL BUILDING SPACE PROGRAM

The following is an inventory of existing spaces documented within the Centennial Building. Please note that access to certain areas was restricted and could not be verified..

City Occupied Space

A. City of Mound = 2,615 SF

1. Council Chambers: 1,320 SF
2. Clerk Storage Room: 325 SF (Access was restricted)
3. Election Storage Room: 85 SF (Access was restricted)
4. Planning Storage Room: 85 SF
5. Public Works Storage Room: 85 SF
6. Garage: 715 SF (Access was restricted)

Tenant Occupied Space

B. Lake Minnetonka Conservation District = 985 SF

1. Offices (Qty 3): 375 SF
2. Open Office Space: 200 SF
3. Reception Area: 50 SF
4. Conference Room: 220 SF
5. Break Room: 140 SF

C. Westonka Museum = 1,300 SF

1. Exhibit Space: 1,300 SF

D. WeCAB = 175 SF

1. Office (Qty 1): 175 SF (Access was restricted)

E. Hennepin County Assessor = 175 SF

1. Office (Qty 1): 175 SF (Access was restricted)

IV. CITY HALL ADAPTATION

The following graphics depict the potential for adapting the existing City Hall spaces to perform the functions that will be needed in the absence of the Centennial building beyond the originally intended police department design previously located in the lower level.

Note: The design team was unable to gain access to the Evidence and EMS room.



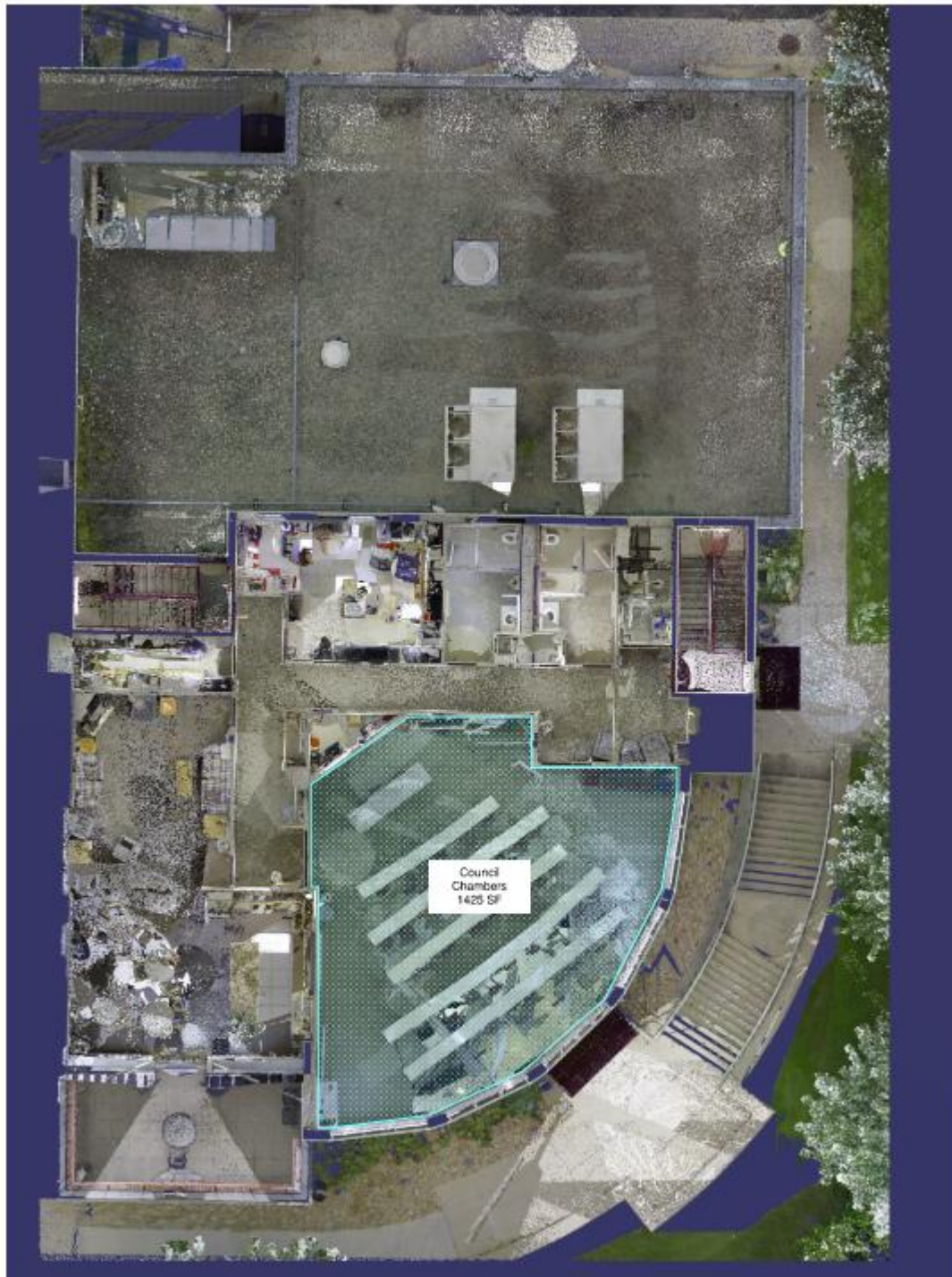
Mound City Hall - Lower Level
Existing Layout





Mound City Hall - Lower Level Reconfigured





Mound City Hall - 2nd Level



We believe the current fire meeting room to be a possible location for reconfiguration of the current city hall building, to be transformed into a council chambers to meet the needs of the city currently being met at the Centennial Building. This type of improvement is dependent upon the level of service that the city desires to replicate or create in a new council chambers space. A wide range of improvements could be performed in this portion of the building from a reconfiguration of the existing space including furniture and A/V, to construction of a raised dais for the council and raising the height of the roof to accommodate a larger space. If it's the city's desire to move forward with this type of replacement, we recommend a more thorough evaluation of the existing building and unused or inefficiently used spaces to be performed so that a remodel of the building would capture the economy of scale and provide better use of spaces like the basement secured rooms. While we are unable to provide an estimate to this kind of improvement without further study and more definition to the city's needs, similar improvements have been observed in ranges from \$500k to \$4+million

V. CENTENNIAL BUILDING CONDITION OBSERVATIONS

The following assessment is made by this Design Team based on field observations and discussions with the city staff.

Hazardous Materials: No testing for potential asbestos-containing materials was conducted; however, such materials may be present in the building.

Condition Key within the matrix is as follows:

- C1: Recent Improvements, no physical depreciation observed
- C2: No deferred maintenance. Limited physical depreciation or normal wear and tear. Serviceable condition.
- C3: Deferred maintenance. Obvious signs of deterioration, replacement likely within 5 years
- C4: Replacement required. Element non-functional or otherwise at/near end of life
- C5: Non code compliant.

Systems and Conditions Executive Summary			
	Type	Condition	Notes
Flooring	Carpet	C2	Serviceable
Ceilings	ACT and Gypsum Board	C3	Moisture damage near skylight system (Image 01)
Walls (Interior)	Gypsum Board and Paint	C2	Serviceable
Stair Railings	Wood and Paint	C5	Existing typical stair rail height is below code minimum - 34" (Image 02)
Restrooms		C5	Level 3 Restrooms do not meet ADA accessibility requirements (Image 03-04)
Roof	EPDM – Ballasted (6,500 SF)	C4	Roof membrane could not be observed due to ballast but is believed to be near the end of its lifecycle (35 years) based on existing documentation
Skylight	Metal/Glass	C4	Visible deterioration of the metal frame, along with the presence of multiple caulking types, indicates that the system has either failed or is in the process of failing (Image 05)
Walls (Exterior)	EIFS	C2	Appear to be in good overall condition, however holes in the EIFS system were observed on the south façade (Image 06)

Systems and Conditions Executive Summary			
	Type	Condition	Notes
Primary Power	208/120	C2	No work expected
Mechanical - Boiler	Hydrotherm Basement	C3	The serial number predates the 1970s system and lacks a manufacturing date, suggesting the boiler is original to the building. While older boilers can remain operational for decades, performance is unpredictable (Image 07)
Mechanical (Air)	AHU01 Basement	C4	Manufactured in 2000, this unit is 25 years old and nearing the end of its expected service life (Image 08)
Mechanical (Air)	AHU02 5 th level	C4	Manufactured in 2000, this unit is 25 years old and nearing the end of its expected service life (Image 09)
Mechanical (Air)	Carrier Rooftop	C2	Manufactured in 2008, this unit is 17 years old with an average serviceability of 25 years. (Image 10)
Mechanical	Condenser On Grade	C4	The split system lacks a readable manufacturer label, and the cabinet appears original to the building. While the exact age is unknown, the equipment can reasonably be considered at the end of its service life. (Image 11)
Mechanical	Condenser Rooftop	C1	Manufactured in 2023, this is a newer unit with 20+ years of service remaining. (Image 12)
Mechanical	VAV Boxes	C2	The units appear to be in good working order. (Image 13)



Image 01

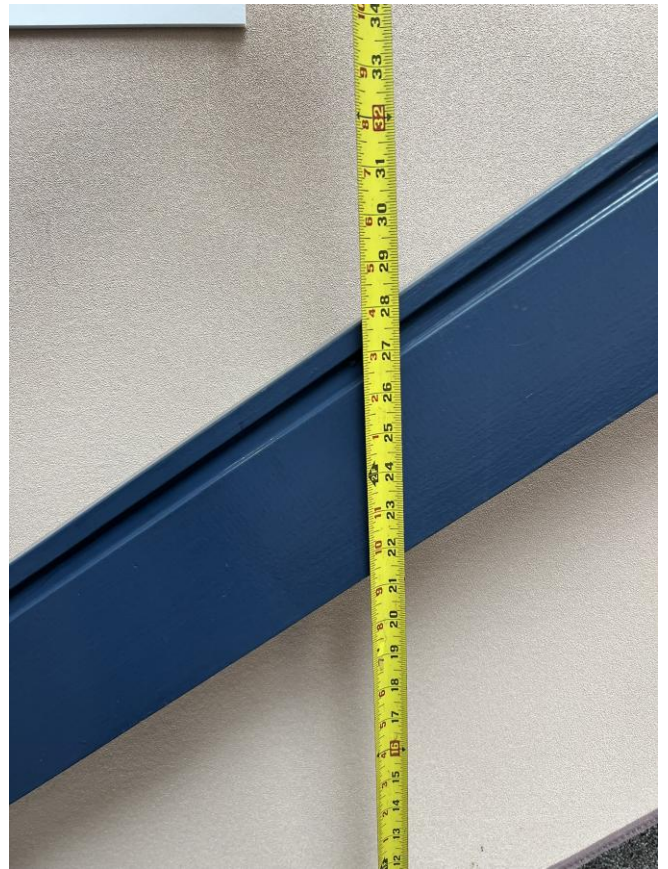


Image 02



Image 03

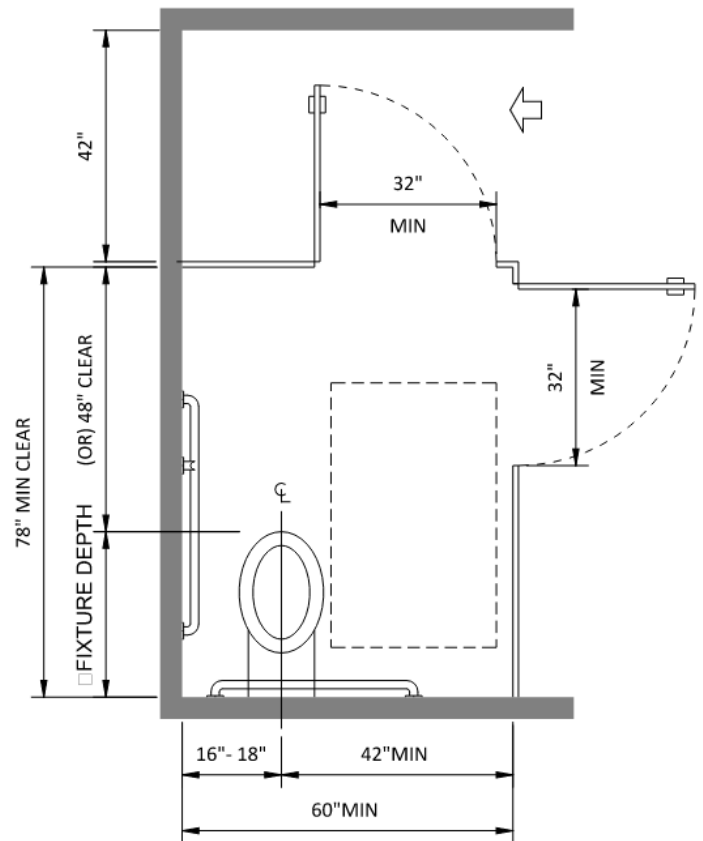


Image 04 - Accessible Toilet Stall



Image 05



Image 06



Image 07



Image 08



Image 09



Image 10



Image 11



Image 12



Image 13

VI. KEY ITEMS - DEFERRED MAINTENANCE AND UPGRADES PRICING

Portions of the described project are representative of deferred maintenance or items more recently identified as requiring improvements.

Stair Railings

Many of the stair railings fail to meet height requirements for code. It is recommended that code compliant railings be installed throughout.

Costs will vary depending on the selected approach, either modifying the existing railings or installing new ones.

Roof System

Based on the available documentation, it is believed that the existing roof system is approaching the end of its service life. Any roof replacement will likely trigger a code compliance review. Preliminary assessment suggests that the current roof assembly does not meet the requirements of the Minnesota Energy Code. As a result, additional insulation will likely be required, which could impact existing roof curbs, parapet heights, and associated detailing.

Approximate cost = \$90,000

Skylight System

The existing skylight system consists of uninsulated glazing secured by an outdated metal retention assembly. Multiple instances of moisture damage are visible throughout the interior, directly attributable to the skylights. The system appears to lack a designed condensation management feature, resulting in moisture accumulation and runoff along interior wall surfaces. Exterior inspection reveals numerous patching attempts, evidenced by various distinct caulking types, indicating ongoing maintenance challenges and system failure. Given these conditions, full replacement with a modern, insulated system from a reputable manufacturer such as Kalwall is recommended to address thermal inefficiency, water intrusion, and long-term durability.

Approximate cost = \$42,000

EIFS Walls - Exterior

Although the EIFS cladding system is in good overall condition, the holes in cladding system of the south façade should be patched immediately to prevent water infiltration.

Approximate cost = \$1,200

Boiler - Hydrotherm

The lifespan of older boilers is difficult to predict, but their efficiency can be reasonably estimated. This vintage unit likely operated at 60–70% efficiency when new, with performance declining over time. In contrast, modern modular boilers exceed 90% efficiency. Replacing the existing boiler could result in substantial operational cost savings.

Approximate cost = \$35,000

Air Handler Unit (AHU) 01 & 02

Although these units have reached the end of their expected lifespan, servicing internal components and continued maintenance may extend their operational functionality for several more years.

Approximate cost = \$100,000 (\$50,000 per new unit). Cost largely depends on whether the units are serviced or replaced, and on the complexity of removing existing components and installing new ones.

Condenser Unit – On Grade

This unit has reached the end of its lifespan and should be replaced.

Approximate cost = \$20,000

Fresh Air Intake

The exterior ductwork located on the south façade may be eligible for removal. It appears the fresh air intake was routed to the roof for reasons that exceed current code requirements. To confirm feasibility and compliance, consultation with a mechanical engineer is recommended.

VII. BROADER PROJECT RECOMMENDATIONS

Subdivision of Centennial Property

If the City chooses to separate the Centennial building portion of the property, there are several considerations:

- Access to the Centennial building and parking lot.
 - The existing driveway will need to be memorialized in a dedicated easement, or platted as a public roadway to access both buildings, legally, in perpetuity. The parking lot is presumably oversized for the existing building use, but some consideration is required for the building to exist with similar uses as a standalone facility, and to meet city parking requirements based on the future uses.
- Existing City-owned improvements, such as the skate park facility and underground utilities.
 - The skate park and other amenities are located on the same parcel, and are likely to be orphaned by a simple lot split. Instead a replat of the parcel is suggested as the solution for placing the centennial building on a dedicated portion of land.
- Storm sewer routing and treatment.
 - Storm sewers exist in the area that require evaluation for location in reference to described properties or easements.
- Roadway width requirements. Access is 25-feet back of curb to back of curb compared to standard 28-feet.
- Proximity of Centennial building to the access road likely requires a variance, Conditional Use Permit or consideration as an alley.



Factoring in the above items, we anticipate the City would consider the preparation a plat to delineate a separate parcel that the Centennial Building may remain on, separate from other city owned facilities.

Approximate cost = \$15,000

Cost assumptions include detailed feature topography along the building and roadway of the Centennial Building area, the northwest corner, but not of the City Hall and Fire building.

VIII. SUMMARY

A. The existing Centennial Building has several deficiencies that we would recommend are addressed. The maintenance of these HVAC, Roof, and other systems with could be staged out over time by the city, knowing that some systems are at the end of their usable life. Should the building be considered for sale, we believe this deferred maintenance will factor into a final sales price, or be a factor in negotiations, with the possibility that a potential buyer requesting these systems to be replaced.

B. Estimated Deferred Maintenance:

1. Roof System	\$90,000
2. Skylight System	\$42,000
3. EIFS Walls – Exterior	\$1,200
4. Boiler – Hydrotherm	\$35,000
5. Air handling Units	\$100,000
6. Condenser Unit	\$20,000

C. Other Considerations for the Subdivision of the Centennial Building Property

1. Platting and Recording	\$15,000
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CITY OF MOUND – CITY MANAGER

2415 Wilshire Blvd
Mound, MN 55364

TO: Honorable Mayor and City Council

FROM: Jesse Dickson, City Manager

DATE: October 23, 2025

SUBJECT: Policy for Commission Appointments and Reappointments

BACKGROUND:

As part of its annual goals, the City Council determined for 2025 that it would like to change the policy for appointments to the three City Council advisory commissions. The goal of the policy is to place the interviewing responsibility on the City Council prior to appointment. The City Council reviewed the draft policy at its workshop on October 14th.

The attached resolution rescinds and replaces prior resolutions and approves a new policy which guides the City Council's procedure for filling vacancies as well as handling reappointment of current commissioners.

RECOMMENDATION:

Discuss the attached resolution and make a motion to approve as presented.

ATTACHMENTS:

Resolution Amending Policy on Appointments and Reappointments to Advisory Commissions

Draft Posting for Commission Appointments

**CITY OF MOUND
RESOLUTION NO. 25-87**

**RESOLUTION AMENDING A POLICY ON APPOINTMENTS AND
REAPPOINTMENTS TO ADVISORY COMMISSIONS**

WHEREAS, the City Council adopted Resolution No. 89-139 on October 24, 1989; and

WHEREAS, the City Council adopted Resolution No. 92-136 on October 13, 1992; and

WHEREAS, Resolution No. 89-139 and Resolution No. 92-136 establish the City's policy for appointment and reappointment of advisory commissions; and

WHEREAS, the City desires to update the process for appointment and reappointment to advisory commissions; and

WHEREAS, the City has established a policy for the appointment of members of advisory committees within the City, which policy is attached to this Resolution as Exhibit 1 ("**New Policy**").

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mound, Minnesota, that the policies established by Resolution Nos. 89-139 and 92-136 are replaced in their entirety by the New Policy attached to this Resolution as Exhibit 1.

Adopted by the City Council of the City of Mound this ____ day of ____, 2025.

Jason R. Holt, Mayor

ATTEST:

Kevin Kelly, City Clerk

EXHIBIT 1



ADMIN POLICY – ADVISORY COMMISSION APPOINTMENTS

Original Adoption: _____, 2025

Reviewed/Updated: _____

Reference No. ADMIN-0XX

Purpose and Scope

It is the responsibility of the City Council to appoint the members of all advisory commissions within the City of Mound (the “City”) when a vacancy occurs. Advisory commissions include, but are not limited to, the Docks & Commons Commission, the Parks & Open Spaces Commission, and the Planning Commission.

A vacancy occurs when a term expires or when a commissioner resigns their position prior to the term expiring. The City Council may, at its discretion, delay filling any vacancy until a date of its choosing.

Appointment Procedure

When a vacancy in an advisory commission occurs, the City Manager shall publish that there are positions to be filled on a commission(s). Publication shall be done on various public platforms and shall include, but not be limited to, the number of vacancies, the length of the term, or request for letter of interest and/or resume, and application deadline date. The publication shall also state that prospective applicants will be required to interview with the City Council as soon as possible following the application deadline.

After the application deadline, City staff will review all applications received and provide a report to the City Council. The City Council will review the report and shall determine which applicants will be interviewed by the City Council.

Candidates for appointment determined by the City Council to be interviewed will be interviewed by the City Council after the application deadline. The City Council will consider candidates and make official appointments at a regularly scheduled meeting of the City Council after the conclusion of interviews. If a candidate who wishes to be considered for appointment cannot be present for the interview, the City Council will base its decision on any documents submitted by the candidate.

The decision on whether an applicant is appointed shall be the responsibility of the City Council.

Reappointment Procedure

Current commission members who desire to be reappointed must indicate such to the City Council and provide reasons in writing for their reappointment a minimum of ninety (90) days prior to their term expiring.

The City Council may require that reappointments proceed through the same procedure as an initial appointment.

Resignation

If a commission member chooses to resign during their term, such resignation must be in writing submitted to the City Manager. A resignation shall be effective upon delivery of the writing to the City Manager and a vacancy is deemed to have occurred.



VOLUNTEERS NEEDED FOR MOUND ADVISORY COMMISSIONS

The City of Mound is seeking volunteers to serve on its three advisory commissions including the Planning Commission, the Parks and Open Spaces Commission and the Docks and Commons Commission and is currently seeking applicants. These advisory commissions are comprised of residents who are appointed by the City Council and meet on projects and applications within their purview and make recommendations to the City Council based on their findings. Interested residents are encouraged to apply.

Planning Commission – Terms are for 3 years. Meets on the first Tuesday of each month at 6:00 p.m. Considers all matters pertaining to planning and zoning and land redevelopment. Contact Community Development Director Sarah Smith by telephone at 952-472-0604 or by email for more information or to request an application. Submittal deadline is 4:30 p.m. on _____. Interviews will be held by Mound City Council on Tuesday, _____.

Parks and Open Space Commission – Terms are for 3 years. Meets on the second Thursday of each month at 6:30 p.m. The Parks and Open Space Commission considers all matters pertaining to parks and open spaces. Contact City Manager Jesse Dickson by telephone at 952-472-0609 or by email at Jessedickson@cityofmound.com for more information or to request an application. Submittal deadline is 4:30 p.m. on _____. Interviews will be held by Mound City Council on _____.

Docks and Commons Commissions – Terms are for _____ years. Meets on the third Thursday of each month at 6:00 p.m. about 4 to 5 times a year. Considers all matters pertaining to planning and zoning and land redevelopment. Contact City Clerk/Docks Administrator Kevin Kelly by telephone at 952-472-0613 or by email at Kevinkelly@cityofmound.com for more information or to request an application. Submittal deadline is 4:30 p.m. on _____. Interviews will be held by Mound City Council on Tuesday, _____.

There is one incumbent on the Planning Commission, one open seat (1-year partial term) on the Parks and Open Space Commission and two incumbents on the Docks and Commons Commission requesting to continue. Appointments to the Parks and Open Space Commission, Docks Commission, and Planning Commission will be made by the City Council following completion of the interviews at its meeting on Tuesday, _____.

By: Jesse Dickson, City Manager

Posted: _____

Published: _____, 2025

2025 MOUND FIRE DEPARTMENT ACTIVITY REPORT
Emergency Response and Firefighter Hours Detail

MONTH: September

		2025				2024			
City	Call Type	Month	Firefighter		YTD	Month	Firefighter		YTD
		Calls	Hours	YTD	Calls	Hours	Calls	Hours	YTD
MOUND	Fire	9	132	1,874	116	1,874	10	119	1,759
	Rescue	24	286	2,778	213	2,778	21	223	2,508
	Duty Officer	2	2	28	27	28	3	3	31
MINNETRISTA	Fire	4	84	625	38	625	2	23	494
	Rescue	5	87	651	45	651	7	79	636
	Duty Officer	1	1	6	6	6	0	0	7
SHOREWOOD	Fire	0	0	113	7	113			85
	Rescue	0	0	55	4	55	1	8	26
	Duty Officer	0	0	0	0	0	0	0	0
SPRING PARK	Fire	2	21	790	41	790	2	15	525
	Rescue	13	183	1,143	89	1,143	12	158	989
	Duty Officer	0	0	14	12	14	1	1	7
MUTUAL AID	Fire	0	0	506	23	506	1	11	315
	Rescue	0	0	16	1	16	0		28
	Weather, Special Event, Etc.	0	0		1	19	0	0	0
STAND BY		0	0				0	0	0
Total Activity All Cities		15	237	3,908	225	3,908	15	168	3,178
	Fire	42	556	4,643	352	4,643	41	468	4,187
	Rescue	3	3	48	45	48	4	4	45
	Duty Officer	0	0	19	1	19	0	0	0
	Stand By	60	796	8,618	623	8,618	60	640	7,410
	TOTAL								

Monthly Activity by Call Category		2025		2024	
COMMERCIAL		6	9		
RESIDENTIAL		49	48		
OTHER (OUTSIDE/ROADWAY/LAKE/OPEN AREA/MISC)		5	3		
SERVICE CALLS (Smoke/CO Detectors)		1	0		
LEGITIMATE FIRE ALARMS		2	3		
FALSE FIRE ALARMS		5	4		

MUTUAL AID AND TRAINING/DRILL SUMMARY		2025		2024	
Category		Month	YTD	Month	YTD
MUTUAL AID CALLS RECEIVED		0	3	1	6
MUTUAL AID CALLS GIVEN		0	25	1	15
TRAINING/DRILL HOURS		289.5	2803.75	272.5	2734

Mound Fire Department

Incident Reports - Mound

September, 2025

FIRE NO.	DATE	CITY	ADDRESS	FIRE/ RESCUE	DESCRIPTION	ACTION TAKEN	FF HOURS
564	9/2/2025	Mound	26XX Tyrone Lane	Fire	Cut Gas Line	Monitored Environment-Cleared by CenterPoint	12
565	9/2/2025	Mound	59XX Beachwood Road	Fire	Haz Cond - Wires Arcing	Investigated - Owner Contacted Xcel.	17
575	9/9/2025	Mound	25XX Lakewood Lane	Fire	Alarm - Fire	Cancelled - set off by cooking	18
576	9/9/2025	Mound	Glasgow Road and Devon Lane	Fire	Haz Cond - Wires Down	Secured Lines	19
581	9/11/2025	Mound	Commerce Blvd and Balsam Rd	Fire	Haz Cond - Remove Hazard	Removed debris/liquids form roadway	17
587	9/13/2025	Mound	43XX Wilshire Blvd	Fire	Alarm - fire	Set off by Laundry Room Exhaust	7
590	9/16/2025	Mound	45XX Tuxedo Blvd	Fire	Alarm - Fire	Set off by Construction	11
614	9/26/2025	Mound	50XX Glendale Road	Fire	Haz Cond - Wires Down	Secured Lines	4
622	9/29/2025	Mound	62XX Red Oak Road	Fire	Haz Cond - Gas Leak	Investigated - Gas Stove Accidently Turned On	27
Total Fire Calls				9	Total Fire Hours		132

566	9/2/2025	Mound	21XX Old School Road	Rescue	EMS	Transported	14
567	9/4/2025	Mound	24XX Commerce Blvd	Rescue	EMS	Transported	10
569	9/7/2025	Mound	31XX Island View Dr	Rescue	EMS	Cleared by OPD Upon Arrival- no Patient Contact	8
570	9/7/2025	Mound	58XX Beachwood Road	Rescue	EMS	Transported	14
573	9/8/2025	Mound	47XX Hampton Road	Rescue	EMS	Transported	15
577	9/10/2025	Mound	45XX Wilshire Blvd	Rescue	EMS	Unknown Transport -Cleared by medics	15
583	9/12/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Cancelled upon arrival - No Patient Contact	8
584	9/12/2025	Mound	49XX Wilshire Blvd	Rescue	EMS	Transported	13
586	9/13/2025	Mound	5XX2 Bartlett Blvd	Rescue	EMS	Transported	7
589	9/15/2025	Mound	16XX Gull Lane	Rescue	EMS	Transported	14
591	9/16/2025	Mound	47XX Wilshire Blvd	Rescue	EMS	Unknown Transport	20
592	9/17/2025	Mound	21XX Birch Lane	Rescue	Assist	Assisted	9
595	9/17/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	16
598	9/18/2025	Mound	47XX Richmond Road	Rescue	EMS	Transported	6
599	9/18/2025	Mound	21XX Birch Lane	Rescue	EMS	No Transport	12
602	9/20/2025	Mound	20XX Sycamore Lane	Rescue	EMS	Unknown Transport	14
603	9/20/2025	Mound	63XX Bay Ridge Road	Rescue	EMS	Transported	14
604	9/20/2025	Mound	43XX Wilshire Blvd	Rescue	EMS	Transported	9
605	9/21/2025	Mound	49XX Hanover Road	Rescue	Assist	Transported	6
606	9/22/2025	Mound	26XX Fairview Lane	Rescue	EMS	Transported	23
609	9/24/2025	Mound	45XX Dorchester Road	Rescue	EMS	Self Transport	11
612	9/25/2025	Mound	22XX Cottonwood Lane	Rescue	EMS	Transported	10
615	9/26/2025	Mound	54XX Spruce Road	Rescue	EMS	Transported	4
620	9/28/2025	Mound	18XX Commerce Blvd	Rescue	EMS	Transported	14
Total Rescue Calls				24	Total Rescue Hours		286

572	9/7/2025	Mound	56XX Grandview Blvd	Rescue	Stuck in Elevator	Cancelled Enroute by OPD	1
585	9/13/2025	Mound	51XX Emerald Drive	Rescue	EMS	No Issues upon arrival	1
Total Duty Officer Calls				2	Total Duty Officer Hours		2

TOTAL FIRE, RESCUE & DUTY OFFICER HOURS				35	TOTAL FIRE, RESCUE & DUTY OFFICER HOURS		420
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